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Council Highlights - July 13, 2020



Council Approves Agreement With RecycleBC For Curbside Collection Program

The City will commit \$40,000 toward the cost of a new curbside recycling collection program in partnership with RecycleBC, following approval by Council Monday night.



Recycling services are currently provided to City residents at the RecycleBC depot managed by the RDEK at the Cranbrook Transfer Station. This depot replaced the yellow bins that were previously located at the Memorial Arena Parking Lot. To promote recycling practices, divert waste from landfill, and increase the level of service to residents, it is proposed that the City provides bi-weekly, single-stream, automated curbside recycling pickup for its 6,231 households (households that are currently provided garbage pickup).

As part of RecycleBC's mandate by the BC Government to implement a stewardship program, RecycleBC provides financial incentives to local governments to deliver curbside recycling collection services and provide education to residents. Through this program, staff anticipate that the City will receive approximately \$220,000 annually in RecycleBC incentives (\$35.40 per household) to collect bi-weekly, single-

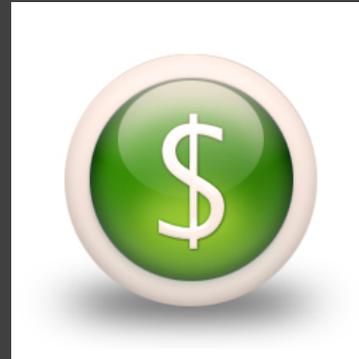
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More information will be made available for the public over the next few days.

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Council Adopts Reserves And Surplus Policy Monday

The primary objective of the Reserves and Surplus Policy is to ensure the financial sustainability of the City. Financial sustainability is the municipality's ability to manage its finances so it can meet its spending commitments, both now and in the future, while ensuring that the cost burden is spread equitably amongst all generations.



Reserve funds are important long-term financial planning tools for municipalities and are used to set aside funds for a future purpose. The City does have long-standing principles; traditions and practices that have guided the City in its financial planning in the past. The Reserves and Surplus Policy will provide a formal framework and guidelines to support and add structure to the City's financial planning activities. In addition, the Policy will direct the allocation of any surplus funds into various reserves based on prioritization within the pool of reserves.

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Council Gives First Reading To OCP Amendment Request From Cranbrook Food Bank Society

The City received an application from Ken Wellington on behalf of the Cranbrook Food Bank Society to amend the City's OCP and zoning bylaw designations of their properties located at 104 8th Avenue South.

Proposed OCP Bylaw Amendment No. 4009, 2020 will change the designation of the properties from "Core Commercial" to "Low Density



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The site had been used as the Food Banks' distribution location; however, the Society has successfully been granted funding from CBT to build a new combination warehouse and distribution center at a new location. Currently the warehouse is located in the industrial area with distribution being downtown. It is further noted that the property is zoned commercial however there is no interest from a sales perspective for commercial purposes. At this time, there is an accepted offer from a residential buyer.

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Amendment To OCP and Zoning Bylaw Given Two Readings

The City has received an application from Jeannie Argatoff of Joyous Appreciation Holdings Ltd. to amend the OCP and Zoning designations of a property located at 1501 6th Avenue North.

The applicant notes that the proposed bylaw amendments are to allow the existing building, designed as a home, to be used as a residential dwelling with a home based business. As the building is designed as a dwelling it provides limited space for accommodating a business and would be better utilized as dwelling

Council Considers Amendment To Zoning Bylaw 4001, 2020



The City received an application by the Holmberg family to amend the City's Zoning Bylaw. The applicants are requesting a text amendment to the RD zone to establish parcel specific minimum parcel sizes to facilitate subdivision of a long established two family dwelling on the subject parcel.

Specifically, the Bylaw amendment will establish two site specific minimum parcel sizes of 299 and 295 square metres to be created by the subdivision of the duplex at 432 12th Street South. Public notification

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will be going out shortly.

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Council Defeats Motion For Proposed Pagarut Ave W. Road Level Of Service & Funding Plan

Council defeated a staff recommendation Monday night to the plan for payment of 50% of road construction of Pagarut Avenue West, specifically: asphalt, base, sub-base, curb & gutter, street lights, and catch basins & lateral connections, excluding all cost associated with the fire hydrant, providing the construction be completed by December 31, 2021; funding up to \$194,000 from the 2021 Capital Roads Program.

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Preston Deier (pictured), and Mayumi Marabayashi (not pictured) Public Affairs with TC Energy provide Council with an [overview and update to West Path 2022 and 2023 projects](#) Monday night.



We're seeing a significant increase in the number of complaints around aggressive does as the local population begin having their offspring.

Any issues with wildlife, including deer aggression, please call the RAPP line @ 1-877-952-7277 24/7.

R.A.P.P.
Report All Poachers and Polluters
 Conservation Officer 24 Hour Hotline
1-877-952-RAPP (7277)
 Cellular Dial - #7277 on Telus network



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Council Enters Revitalization Tax Exemption Agreement With Mission Thrift Store Site

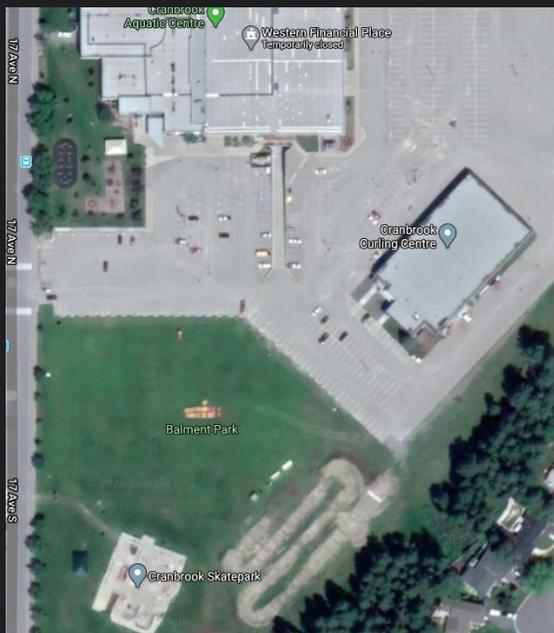
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Collective Assets Limited has applied to the City to take part in the Downtown Revitalization Taxation Exemption with respect to renovations carried out to an existing commercial buildings located at 1114 Baker Street.

The project involved interior and exterior renovations. The building had been vacant for several years and required extensive upgrades to electrical and mechanical systems. Renovations included a revitalized interior space for the Mission Thrift Store - the anchor tenant and the creation of two smaller lease spaces fronting Baker Street. Exterior renovations included entrance build-outs, a variety of new metal siding panels for walls and parapet, refinished canopy with wood soffit and pot lights, repainted surfaces, new lighting and signage.

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Council Approves Amending Agreement With Cranbrook Curling Association



Council approved the draft Amending Agreement between the City of Cranbrook and the Cranbrook Curling Association Monday night to amend the Management and Operating agreement to reflect the addition of new washrooms for support to the KEYSA sports dome.

Staff have been working diligently with all parties to move toward the kickoff of the construction of the indoor sports dome. The relocation of the BMX track is now complete, and construction of the

dome is slated for early August.

The City, in consultation with our solicitors, has drafted the attached amending agreement to the existing Management and Operating agreement with the Cranbrook Curling Association. This amending agreement outlines that there are no costs to the City, now or in the future to build, operate or maintain the washrooms. Further, it clarifies that in the event the Cranbrook Curling Association no longer

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Council Adopts Its Council Code Of Conduct Policy

The [Council Code of Conduct policy presented Monday night](#) is one of a number of governance and policy related items currently under review or development by Administration.

The proposed policy is an amalgamation of best practices from other municipalities in BC that have Codes of Conduct documents for their respective



Councils, but also incorporates best practices and information as provided by the Province of BC. This draft policy was researched and prepared by Administration. Staff is also working on a similar Code of Conduct for Administration.

This policy is to be reviewed and updated as required in October 2022 following the municipal election, after which this policy will be reviewed and updated with the Council of the day every four (4) years following each subsequent municipal election period.

Council Approves Amendment To City's Emergency Operation Centre (EOC) Activation Wage Reimbursement Policy

This amendment adds those costs associated with out-of-jurisdiction deployments to emergencies and is inclusive of travel time. Examples of this work might include Command Staff for multi-jurisdictional events, Operations support during freshet/flooding, Task force Team Leaders and Group Supervisors for interface wildfire events.

At present there is an absence of City Policy that addresses the potential need to deploy City staff and equipment to assist in out-of-jurisdiction events, and staff recognizes that Provincial Policy requires local governments to have a policy in place in order for cost recovery to occur.

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Council approved the Emergency Operations Centre (EOC) Activation Wage Reimbursement Policy No. 50-13 in 2018 to allow for the City to recover overtime costs associated with staff (Union and Exempt) working in our EOC.

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Administration Updates

- [City of Champions Replacement Banners \(Community Services\)](#)
- [Canada Day Video \(Community Services\)](#)
- [ICIP Grant Funding Opportunity \(Community Services\)](#)
- [Building Permit Summary - 2nd Quarter 2020 \(Development Services\)](#)
- [Energy Step Code Implementation Strategy \(Development Services\)](#)
- [Updates On Corporate Governance Initiatives \(Human Resources\)](#)
- [Capital Works Program Update \(Public Works\)](#)
- [Rural and Northern Communities \(RNC\) Program Grant Opportunity \(Public Works\)](#)
- [Tire Stewardship BC's 2020 Community Grant Program \(Public Works\)](#)

Correspondence

- [Correspondence from Brenda Butterworth-Carr, Assistant Deputy Minister and Director of Police Services, Ministry of Public Safety and Solicitor General dated June 18, 2020 re: RCMP Auxiliary Program.](#)

Sgt. Barry Graham attended the meeting and spoke to this item for Council.

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Regular Council Meeting - July 13, 2020

Upcoming Dates

Regular Council
September 14 @ 6pm

Regular Council
October 5 @ 6pm



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