

## Downtown Seasonal Patio Permit Application

Civic Address:								
Legal Description:				Par		Parcel lo	arcel Identifier Number (PID):	
REGISTERED PROF	)FDT	VAWNIEDO						
Registered Property Owner Na		I OWNERS		Busines	s Name:			
·								
Address:				City:			Postal Code:	
Phone:	C	ell:		Email:				
Owners Signature (Required -	or Owne	er's Authorization)		Date:				
PPLICANT / AGEN	VT (If	the Applicant is N	OT the ow	ner, com	plete "Owne	r's Autho	rization Form")	
Name:								
Business Name:			Busines	s Licence	Number:			
Address:			City				Postal Code:	
Phone:		Cell:			Email:			
Filone.		Geii.			EIIIaII.			
PROPASL DESCRIP	TION	J: (Please check or	ne)					
		`						
Temporary Outdoor P	Patio	Sidewalk Pati		On-Str	eet Construct	ed Patio (	Inspection Required)	
			0				Inspection Required)	
Temporary Outdoor P  Cooking or Barbecuing Avail  Describe Proposal		Sidewalk Pati Yes (Council	0		eet Construct		Inspection Required)	
Cooking or Barbecuing Avail	lable ermit unions made e respon ty of Cra ed agen	Yes (Council ander this bylaw, the by or on behalf of the owner in the	nor the a of the City the work Bylaw, the	acceptane of Crani in strict Building	ce or review brook shall i accordance of Code and tion as spec	v of plan n any wa with the C or other a	ns, drawings or supporti y relieve the owner or his City of Cranbrook Downto applicable enactments. T rein and declares that t	
Cooking or Barbecuing Avail  Describe Proposal  either the issuance of a procuments, nor any inspection of a gent (s) from full and sole easonal Patio Bylaw, the City indersigned owner / authorization submitted in supplements of the cooking of th	lable permit unins made respon ty of Cra red agen poort of t	Yes (Council ander this bylaw, to by or on behalf of the owner in the application is tree.	nor the a of the City the work Bylaw, the nakes an rue and co	acceptant of Crani in strict applicat arrect in a	ce or review brook shall i accordance g Code and tion as spec ll respects.	o of plan n any wa with the ( or other a cified hei I have rea	ns, drawings or supporti y relieve the owner or his City of Cranbrook Downto applicable enactments. T rein and declares that t	

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3050.20 Downtown Seasonal Patio Permit Application (Apr 2021)

Phone: (250) 489.0207 Facsimile: (250) 417.2010

1212-2<sup>nd</sup> Street North Cranbrook, BC V1C 4T6

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## CHECKLIST OF INFORMATION REQUIRED FOR SUBMISSION

- Consult with Staff to determine non-applicable (N/A) items.
- Additional information may be requested during application review, incomplete applications will not be accepted

N/A	Required	Included	DOCUMENTS
	✓		Title Search for business premises Obtained from Land Titles Office – City Staff can obtain one on your behalf for \$15
	✓		Patio Proposal
	✓		Copy of General Liability Insurance
	✓		Owners Authorization Form
	✓		Other approvals: Business Licence, Liquor License
	✓		BC Company Summary for named or numbered companies if business and/or property show named or numbered owners

N/A	Req.	Inc.	Plans		DETAILS
	✓		Site Plan	2	Sets of plans required
					North area and scale
					Patio area with dimensions
					Location and Dimensions of property lines, parking stalls, intersections
					Location of the proposed patio and required clear sidewalk area
					Business entrances
					Locations of all existing water lines, sanitary sewer & storm drain/catch basins, underground utilities, street furniture
					Locations & dimensions of driveways or alley's
			Floor Plans & Elevations		Proposed person capacity
					Location and quantity of tables, chairs, umbrellas, tents etc.
					Proposed construction drawings for constructed seasonal patios including type of platforms, railings, concret no-post barriers, entrances etc.
					Internal seating capacity
					Building materials, finishes and colours

## FEES:

Application Fee:	First Time (Non Refundable)	\$0.00
	Renewal Fee	\$0.00
Seasonal Fee:	Per square metre of sidewalk or patio (m²)	\$0.00
	Per parking stall for 2016 & 2017 season	\$0.00
	Per parking stall commencing 2018	\$0.00
Deposit:	Security Deposit for On-Street Constructed Patios	\$500.00

This information is collected by the City of Cranbrook in accordance with Part 3 Division 8 of the *Community Charter* and the *BC Building Code* and is protected under the *Freedom of Information and Protection of Privacy Act. The information* will be used to facilitate processing the application. Should you have any questions about the collection of this personal information, please contact the City of Cranbrook, Municipal Clerk / FOI Coordinator at 250.426.4211.

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