

Please Print Clearly. Incomplete applications will not be accepted or processed.

For information on the procedures to be followed by the Board of Variance, including the manner in which appeals are to be brought to the Board and how notices of Applications to the Board are given please refer to the "City of Cranbrook Board of Variance Bylaw No. 3653, 2009" as amended

1. PROPERTY DESCRIPTION

Civic Address: _____

Legal Description: _____

Parcel Identifier Number (PID): _____ Roll Number: _____

2. REGISTERED PROPERTY OWNERS

Registered Property Owner Name or Authorized Representative: _____ Company: _____

Mailing Address: _____ City: _____ Postal Code: _____

Phone: _____ Cell: _____ Email: _____

Is this your Home Contact Information?

3. Has the owner previously applied for a variance on the subject property?

Yes No If Yes, When? _____

4. Describe the nature and extent of relief/variance applied for:

Refer to Zoning Bylaw Section where applicable

Office Use Only	Board of Variance File Number: 3730.20.	Date Received:	Received By:
	Board of Variance Hearing Date:	Fee Received:	Supporting Documents Received:

5. Why is it not possible to comply with the provisions of the Bylaw?

Use separate sheet if more space is required

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6. Site Plan Attached

Provide Site Plan giving particulars and measurements of all existing and proposed buildings and distances from each other and from each property line. (Provide, if applicable, location of water lines, sewer line, power lines, gas lines, etc.)

7. Describe physical features of the property that prevent the required setback(s) from being met (rock outcroppings, steep ravines, etc.)

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I /We hereby declare that all of the above statements and the information contained in the material submitted in support of this application are, to the best of my/our belief, true and correct in all respects

Signature of Owner (or Applicant with Owner's Authorization)

Date

This information is collected by the City of Cranbrook in accordance with section 91 of the *Local Government Act* and is protected under the Freedom of Information and Protection of Privacy Act. The information will be used to facilitate your request for a hearing before the Board of Variance. Should you have any questions about the collection of this personal information please contact: City of Cranbrook Municipal Clerk / FOI Coordinator, 40-10 Avenue South, Cranbrook, BC V1C 2M8 Telephone 250-426-4211