



Director, Office of Innovation and Collaboration

Eliminate Bureaucracy, Drive Sustainable Urban Planning & Development

The City of Cranbrook is located in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, in close proximity to Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay with a trading base of approximately 70,000. Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work, and play.

This is a senior leader role reporting directly to the Chief Administrative Officer, and is member of the City Senior Leadership Team. The Director is required to transform City planning, development and engineering services from a traditional hierarchical culture to a growth driven, customer service focused one.

A multi-disciplinary background in development planning and engineering is highly desirable.

Direct reports include Urban Planners; Building Inspection Staff; Economic Development and Corporate Communications Officer. The Director will be expected to lead across the enterprise – leading cross-functional teams- to achieve outcome based results, and drive:

- **Collaboration** with developers, community groups, city departments, government agencies
- **Streamlining** of development approval processes to enhance customer service
- **Employee commitment** to executing growth strategies and plans

We are seeking a highly-driven, holistic, and strategic thinker that can accelerate the City's culture change to a learning and customer focused organization, and expanding individual team member capacities by developing their ability to think critically and identify root causes.

Candidate requirements include a combination of education and practical leadership experience that clearly showcases capability to advance positive organizational change.

Preferred candidates will have a relevant university degree or college diploma and extensive experience in the development industry.

Interested applicants are requested to submit a resume and a 1 – 2 page cover letter which includes answers to the questions below:

1. Why do you want to work with us?
2. Why do you think you will be successful in this role?
3. Describe your experience and desire for leading culture change?

Applications will be accepted until a candidate is hired, and should be addressed to:

Human Resources – Director, Office of Innovation, Collaboration Posting
City of Cranbrook
40 – 10th Avenue South, Cranbrook, BC V1C 2M8
E-mail: hr@cranbrook.ca (*Submissions in Word or .pdf format only*)

We wish to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for an interview will be contacted.