

JOB POSTING
(Competition #18-004)

INTERNAL COMPETITION - CITY OF CRANBROOK CUPE 2090 MEMBERS

POSITION: Energy Conservationist

HOURS OF WORK: 35 hour work week

HOURLY SALARY: \$33.1971 - \$36.1445 per hour; Inside Workers – Pay Grade 11

POSITION SUMMARY:

Reporting to the Trades Manager, the Energy Conservationist is responsible for working with the City of Cranbrook to manage and reduce energy use in corporate operations. Responsibilities of the position include tracking corporate energy consumption and costs, identifying and implementing improvements to energy efficiency and effectiveness, and developing a Strategic Energy Management Plan with goals and objectives for energy conservation and renewable energy. This position is accountable for meeting the obligations of BC Hydro's Energy Management Program and working with external industry and agencies to identify funding opportunities for energy management initiatives

ESSENTIAL QUALIFICATIONS

EDUCATION: Applicants should have an educational background in one of the following disciplines (or equivalent prior skills and experience):

- Registered Professional Engineer
- Registered Engineering Technologist
- Graduate Degree in Business, Planning, Sustainability, or appropriate field
- Certified Energy Manager (CEM designation)
- BCIT Sustainable Energy Management Associate
- UBC Masters in Clean Energy
- Certified Journeyman Electrician
- Certified Technician (HVAC, instrumentation or other relevant discipline)

Note: BC Hydro's Energy Manager Program will also consider work experience over 20 years in place of education. Evaluation of candidates will be determined on a per case basis.

EXPERIENCE: Five (5) years' work experience in business that includes Supervision:

- Supervision
- Capital project management/Project Management
- Customer service/sales

LICENCES/CERTIFICATES: Class 5 Driver's License

SPECIFIC SKILLS: Familiarity and knowledge of energy efficient technologies, and specifically relating to lighting systems, HVAC systems, cooling plant equipment, heating plant equipment and control systems.
Demonstrated interest and enthusiasm related to energy efficiency (work/volunteer experience).
Experience in developing business cases and detailed report writing.
Experience in financial analysis, budget preparation and budget management.
Proficient in the use of Microsoft Word, Excel and Powerpoint.
Excellent interpersonal, presentation and verbal and written communication skills.
Ability to work effectively both independently and as part of a team.

SPECIAL REQUIREMENTS: Additional training as required by BC Hydro, including but not limited to:

- EM Training 101 and 201
- BC Hydro Energy Manager Webinars
- BC Hydro Energy Manager Forum Workshops
- BC Hydro Change Management 101 and 201 Training

Qualifications should be outlined with verifications of education/certification attached.

This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.

Interested internal applicants are requested to submit a covering letter and resume. Applications from internal applicants will be received up to **4:00pm (MT), Tuesday, February 20, 2018** and should be addressed to:

Human Resources - City of Cranbrook
40 – 10th Avenue South, Cranbrook, BC V1C 2M8
E-mail: hr@cranbrook.ca (Submissions in Word or .pdf formats only)