



THE CORPORATION OF THE
CITY OF CRANBROOK

POLICY NO. 30-05

POLICY & PROCEDURES MANUAL

TITLE: Dispute Adjudication Registry Policy

DEPARTMENT: Engineering and Development Services - Bylaw Services Division

POLICY STATEMENT

The East Kootenay Bylaw Dispute Adjudication Registry (hereafter called the *Adjudication Registry*) provides a transparent and impartial process whereby disputants may challenge a Bylaw Notice issued by the City of Cranbrook and any participating jurisdiction, within the Regional District of the East Kootenays, which has entered into agreement, as adopted by bylaw by each local government that is party to it pursuant to section 2(4) and section 2(5) of the Act. The Adjudication Registry is managed by the City of Cranbrook in accordance with the Bylaw Notice Enforcement Bylaw No. 4049, 2021, as amended from time to time.

When a Bylaw Notice is disputed, the Disputant enters into a two-step adjudication process.

This Policy, and any procedures, forms, and checklists implemented under this Policy, will be reviewed every (3) years.

POLICY APPROVAL

APPROVED BY COUNCIL

Resolution No. 370-21

Procedure Created December 6, 2021

MAYOR

Amendment Date	Section Amended or Description of Amendment	Resolution Number

RESCINDS Policy No. N/A

RESCINDED by Policy No. N/A