



MOUNTAINS OF OPPORTUNITY

CRANBROOK

Information Package Alternative Approval Process City of Cranbrook Boundary Extension

**Proposed inclusion of properties located at 603 & 613
3rd Street NW
July 20, 2021**

Rational for boundary extension request:

The request to be included within the City would facilitate the owners' proposal to replace the existing mobile home and connect to the City sewer services. The adjacent property located at 613 3rd Street NW is serviced with both City water and sewer and will also be included in the expansion area.

Attachments:

Copy of Notice to Electors of Alternative Approval Process

Approved Elector Response Form

Resident Elector – You are entitled to submit an Elector Response Form as a resident elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in B.C. for at least six months, and have been a resident of the City of Cranbrook for the past 30 days or more.

Non-Resident Elector – You are entitled to submit an Elector Response Form as a non-resident property elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in B.C. for at least six months, have owned and held registered title to a property in the City of Cranbrook for the past 30 days or more, and do not qualify as a resident elector.

NOTE: Only one non-resident property elector may submit an Elector Response Form per property, regardless of how many owners there may be.

If less than ten percent (1502) of municipal electors submit an Elector Response Form, the boundary extension request will be deemed to have the approval of the electors and the proposal may proceed to the Minister of Community and Rural Development for consideration. For the purpose of conducting the alternative approval opportunity, the number of electors is calculated as 15,015.

Elector Response Forms are available from City Hall City Hall located at 40 – 10th Avenue South, Cranbrook, BC, open 8:30 am to 4:30 pm Monday to Friday except Statutory Holidays or on the City website: www.cranbrook.ca.

The City of Cranbrook
Marnie Dueck,
Corporate Officer

THE CORPORATION OF THE CITY OF CRANBROOK

ELECTOR RESPONSE FORM

NOTE TO PETITIONERS

To be eligible to sign an Elector Response Form opposing the two-lot extension of the City boundary to incorporate parcels located at 603 & 613 3rd St NW, you must be entitled to register as an elector within the City of Cranbrook. Please refer to the qualifications for electors (resident and non-resident property electors) listed on the reverse.

Pursuant to the *Community Charter*, I certify that I am a person entitled to be registered as an Elector (pursuant to the *Local Government Act*) within the City of Cranbrook, that I have not previously signed an Elector Response Form with respect to this proposed boundary extension, and I am **OPPOSED** to the City expanding its boundaries without first obtaining the assent of the electors in a voting proceeding.

Name of Elector

(please print) FIRST

MIDDLE

SURNAME

Signature

Residential Address

Date

To be completed by Non-Resident Property Electors only

I am qualified as a non-resident property elector as an owner of the property legally described as:

- Elector Response Forms may be returned **by mail or delivered in person** Monday through Friday, between 8:30 AM and 4:30 PM, excluding statutory holidays to:

**Corporation of the City of Cranbrook
City Hall
40 -10th Avenue South
Cranbrook, BC V1C 2M8
Attn: Marnie Dueck, Corporate Officer**

- Elector Response Forms returned **MUST** bear an original signature of the qualified elector submitting the form.
- The full name of the elector and the residential address must be stated.
- A person must not sign more than one Elector Response Form in relation to the same Alternative Approval Process.
- A person who is not an elector for the area of the Alternative Approval Process must not sign the Elector Response Form
- This petition **MUST** be returned to Marnie Dueck, Corporate Officer at City Hall, **ON OR BEFORE 4:30 PM, TUESDAY, SEPTEMBER 7, 2021**. Elector response forms must be in the possession of the Corporate Officer by this time as postmarks **WILL NOT** be accepted as date of submission. **Elector Response Forms MAY NOT BE RETURNED BY FAX.**
- Approval of the electors by alternative approval process is obtained if less than One Thousand Five Hundred and Two (1502) elector response forms are received by the stated deadline.

Qualifications for Electors

RESIDENT ELECTORS:

- age 18 or older; and
- a Canadian citizen; and
- a resident of British Columbia for at least 6 months immediately before the day of registration; and
- a resident of the City of Cranbrook for which the vote is taking place for at least 30 days immediately before the day of registration (per section 52 of *Local Government Act*); and
- not disqualified by any enactment from voting in an election or otherwise disqualified by law.

NON-RESIDENT PROPERTY ELECTORS:

- age 18 or older; and
- a Canadian citizen; and
- a resident of British Columbia for at least 6 months immediately before the day of registration; and
- a registered owner of real property in the City of Cranbrook for which the vote is taking place for at least 30 days immediately before the day of registration; and
- the only persons who are registered owners of the real property, either as joint tenants or tenants in common are individuals who are not holding the property in trust for a corporation or another trust; and
- not entitled to register as a resident elector in the jurisdiction of the Corporation of the City of Cranbrook for which the vote is taking place; and
- not disqualified by any enactment from voting in an election or otherwise disqualified by law; and
- **if there is more than one registered owner of the property (either as joint tenants or tenants in common), only one of those individuals may, with the written consent of the majority of the owners, register as a non-resident property elector; and**
- **a person may only register as a non-resident property elector in relation to one parcel of real property in a jurisdiction.**

NOTE: No corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.