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Council Highlights June 22, 2020



Council Approves Parks and Recreation Facility Re-Opening Strategy

Staff indicated to Council Monday night, that the City and the Province are in the early stages of beginning to transition into indoor facilities reopening. As such, staff presented a Parks and Recreation Facility



Reopening Strategy to Council, which was approved.

Since the closure of most of the City's recreational facilities and amenities took place in mid-March due to the COVID-19 pandemic, there has been considerable work at many levels of government to guide municipalities back to develop re-opening plans.

Staff anticipate this re-opening strategy to be a living document that will give direction to staff, and also provide Council the opportunity for active discussion to guide further revisions. Staff

Council Approves 2020 Tax Sale For September 28

Per S.645 of the *Local Government Act*, on the last Monday in September, the municipality's Collector must conduct the annual tax sale by offering for sale by public auction each parcel of real property on which taxes are delinquent.

At June 11, 2020, the City's delinquent tax balance is \$281,109 representing approximately 100 parcels. Almost 3/4 (72.85%) of the delinquent balance is owed on parcels that are regularly part of the tax sale process.

Taxes that are delinquent in 2020, have been owed since 2018.

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will provide regular updates to Council to reflect the rapidly changing environment.

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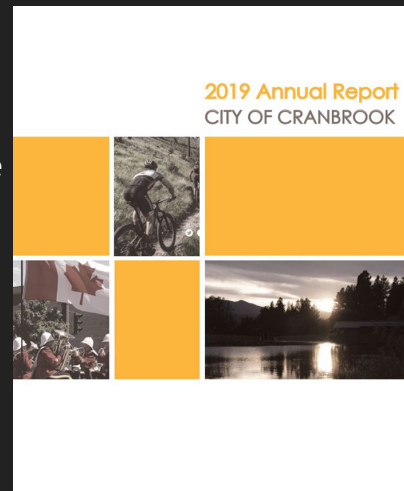
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Council Endorses 2019 Annual Report

Under Section 99 of the *Community Charter*, Council must consider the Annual Report and submissions/questions from the public, annually before June 30th. The 2019 Annual Report was made available for public review on June 1, 2020.

The following media release has been published in the Cranbrook Townsman, and posted on the City's website, notice board, and social media sites throughout the month of June:



"The City of Cranbrook 2019 Annual Report will be presented to Council for consideration at the Regular Council Meeting on Monday, June 22, 2020, at 6:00 pm in the City Hall Council Chambers. The 2019 Annual Report will be available for public review on the City website or can be picked up starting June 1, 2020 at the main Reception Desk at City Hall. This notice is published in accordance with Section 99 of the Community Charter."

At the time of writing the report, staff have not received any submissions/questions from the public.

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Council Gives OCP Amendment Bylaw 4007 First Reading; Staff to Undertake Public Consultation

The City has received an application from [Jeannie Argatoff of Joyous Appreciation Holdings Ltd.](#) to amend the OCP designation of a property located at [1501 6th Avenue North](#).



Specifically, Bylaw No. 4007 will change the OCP land use designation of the property from “Highway Corridor Commercial” to “Low Density Residential”. The OCP amendment will facilitate rezoning of the subject property.

The proposed bylaw amendments are to allow the existing building, designed as a home, to be used as a residential dwelling with a home based business. As the building is designed as a dwelling it provides limited space for accommodating a business and would be better utilized as dwelling with a home based business.

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Council Defeated Motion To Pay For 50% Of Pagarut Ave. W. Road Construction

Council defeated a motion [Monday night](#), around the payment for 50% of road construction of Pagarut Avenue West, specifically: asphalt, base, sub-base, curb & gutter, street lights, and catch basins & lateral connections, excluding all cost associated with the fire hydrant, providing the construction be completed by [December 31, 2021](#); funding up to \$194,000 from the [2021 Capital Roads Program](#).

In 2013 a previous City Engineer and Chief Administrative Officer provided the applicant letters stating the City would fund 50% of the roadway construction costs.

Council directed administration to refer the matter to legal counsel to determine if previous letters are binding.

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Council Defeats Community Recognition Sign Program Proposal Using East Entrance Signage

The City of Cranbrook installed a timber frame sign on the East entrance of Highway 3 the sign incorporates our corporate branding, which welcomes visitors to our city. At the February 24, 2020 regular meeting of Council, the Cranbrook Age Friendly Society requested the opportunity to hang a banner on the east entrance sign, promoting Cranbrook's designation as an age friendly community.

City staff have been advised by professionals in sign design, and by our communications officer that a third sign detracts from our corporate branding strategy. According to our corporate branding strategy, the main logo, City of Cranbrook, should always be more prominent than the department logo, "Mountains of Opportunity", which is located above the City's main logo. Sign designers have stated that a third logo, or tagline, located under the main imagery, will detract from the main logo and department logo, and will be difficult for drivers to read at speeds of 70km or greater.



The City's present LED screen located at Western Financial Place, is a viable alternative for broad community messages like the one that the Age Friendly Society is proposing.

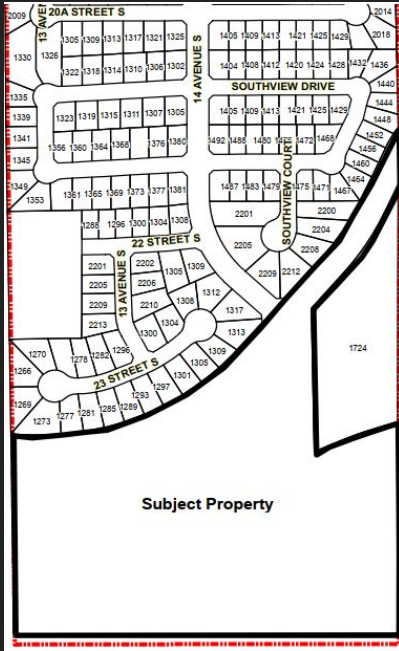
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Council Defeats Proposed Development Variance Permit Request For 14th Ave. S. Project



The City has received an application by Dennis Hockley of Aldie's Land Company Ltd. requesting a variance to the City's Subdivision & Development Servicing Bylaw to facilitate a proposed subdivision of lands located at the end of 14th Avenue South.

Specifically, the applicant is requesting to vary a number of sections of the bylaw.

In order to accommodate the development as proposed, a significant number of provisions in the City's Subdivision and Development Services Bylaw need to be varied as this proposal is a substantial departure from the requirements in the bylaw. The development can be characterized as a rural standard subdivision within City limits accessed from a road network outside the City. While City staff generally support most new developments, this proposal causes significant concerns.

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Council Supports ALR Subdivision Application For 5210 Kennedy Road

The City has received an application from Timothy Strauss and Ivette Alexander seeking approval for subdivision within the ALR of their 4.3 ha property located at 5210 Kennedy Road. The parcel is zoned RR 4, Rural Residential (Hobby Farm) zone and designated Agricultural in the City's OCP. This property was incorporated into the City as part of the northern boundary expansion.

The applicant is proposing to subdivide the parcel into two lots, 2.31 ha and 2.0 ha in size, each containing one of the dwelling. Staff will forward the supporting resolution to the ALR for a decision.

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Council Approves Visitor Information Centre Fee-For-Service Contract Amendment with Chamber of Commerce

Staff have been in contact with the Cranbrook and District Chamber of Commerce with regard to their fee for service contract with the City for the operation of the two Visitor Information Centres for the 2020 season, along with their License of Occupation for the satellite centre located at Elizabeth Lake.

Like all businesses, non-profit groups and other organizations across the region and the Province, the effects of the COVID-19 pandemic negatively impacted the ability of the Chamber of Commerce to provide the visitor information services to the public under the terms of its contract. The main office was closed to the public for approximately two months in 2020, with scaled back visitor information services offered starting June 1, 2020.



The Elizabeth Lake site is expected to open on June 29, 2020 with full services.

In order to fulfill the terms of the contract, the Chamber of Commerce has offered to extend its operations at the Visitors Information Centres for an additional 28 days - from September 7, 2020 to October 5, 2020. Public Works maintains the site and has no concerns with the satellite centre remaining open until early October.

The value of the Chamber contract for Visitor Information Services is \$66,000 annually. To date, the Chamber has been paid \$33,000.

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Administration Update

- [Canadian Rockies International Airport - Year To Date COVID-19 Impacts \(Finance\)](#).
- [Celebrate Cranbrook on Canada Day Photo Contest \(Community Services\)](#).
- [Development Cost Charges \(DCC\) Bylaw Update \(Public Works\)](#).

Correspondence

- [Email correspondence from Glenda Montgomery dated June 15, 2020 re: Speed Limit Changes for School Playgrounds.](#)
- [Email correspondence from Kerri Wall, Healthy Communities Population Health, Interior Health Fernie Health Unit, dated June 12, 2020 re: Completed Age Friendly Plan H Community Connectedness Grant Application.](#)



Upcoming Meetings

[Regular Council Meeting](#)
[Monday July 13 @ 6pm](#)

[Regular Council Meeting](#)
[Monday September 14 @ 6pm](#)



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