

JOB POSTING

POSTING #: 20-045

POSTING TYPE: External

POSITION: Jail Supervisor

POSITION TYPE: Casual

DEPARTMENT: RCMP

HOURS OF WORK: Casual, on an “as required basis”

HOURLY RATE: \$28.97 per hour, Pay Grade 2 – Schedule “B” Outside Workers

POSITION SUMMARY:

Under the direction of the Cranbrook Detachment RCMP Officer in Charge or designate, the Jail Supervisor performs a variety of duties specific to the position and in keeping with RCMP policy/procedures and protocols.

ESSENTIAL QUALIFICATIONS

EDUCATION: Grade 12 Diploma or G.E.D.

LICENSES/ CERTS. / DEGREES: Successful completion of Jail Supervisor Training Procedures
Successful completion of Emergency Medical Response Training (EMRT) - (training provided by RCMP)
WHMIS

SPECIFIC SKILLS: Computer literate (good working knowledge of computers and applications)
Ability to read, write and comprehend written orders
English Language essential

SPECIAL REQUIREMENTS: Minimum 19 years of age
Canadian Citizen
Good physical condition
Enhanced Security Clearance is required
Ability to utilize the utmost discretion is of paramount importance due to the confidential nature of information the Jail Supervisor is exposed to in relation to duties

CLOSING DATE:

2020-12-18, 4:00pm (MST)

Interested applicants are requested to submit a covering letter and resume to:

Human Resources

City of Cranbrook

40 – 10th Avenue South, Cranbrook, BC V1C 2M8

E-mail: human.resources@cranbrook.ca (Submissions in Word or .pdf format only)

We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.

This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.