

Application for Permissive Tax Exemption

(Pursuant to Section 224 of the *Community Charter*)

A. Indicate taxation year this Permissive Tax Exemption is applied for: _____.
Deadline for submission is August 1 of the year prior to the year applied for.

B. General Information:

Name of Organization: _____ Mailing Address: _____
Contact Person Name and Position: _____ Contact Person Email Address: _____ Contact Person Phone Number: _____

C. Property Description:

Registered Owner: _____
Civic Address: _____ Legal Description: _____
Parcel Identifier Number (PID): _____ Roll Number / Folio Number: _____

D. Are you a Not-for-Profit Organization registered under the Provincial Societies Act? Yes No
Registration Number: _____ Please select one category below:

Place of Public Worship Not-for-Profit Organization	Public Worship Tenant Private School	Supportive Housing Other
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E. Principle use of this property and how it benefits the community:

F. Please provide details of any other activities conducted on this property:

G. What are the goals and objectives of your organization?

H. Requested documents MUST be attached:

Most recent Financial Statements	Site Plan
Current Operating Budget	Third Party Lease Agreements

I. **Declaration:** *I am an authorized signing officer of the organization and I certify that the information given in this application is correct. Should a Permissive Tax Exemption be granted on this property, I am agreeable to the following terms:*

- *if the property is sold prior to the exemption expiration, the organization will remit to the City an amount equal to the taxes that would have otherwise been payable to the City by a non-exempt owner*
- *the property use will be in compliance with all applicable municipal policies and bylaws.*

Signature _____

Date _____

Personal information contained on this form is collected under the *Community Charter* and in accordance with the *Freedom of Information and Protection of Privacy Act* and will be used only for the purpose of processing the application. For questions or additional information pertaining to your personal information, contact City Hall at 250.426.4211.

Office Use Only	Received by and date:	All documents received	Comments:
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1970.05 Application for Permissive Tax Exemption (Rev June 2023)