



MOUNTAINS OF OPPORTUNITY  
**CRANBROOK**

**City of Cranbrook**

2017  
STATEMENTS OF  
FINANCIAL INFORMATION

Fiscal Year Ending December 31, 2017

**The Corporation of the City of Cranbrook  
Schedule of Long-term Debt**

For the year ended December 31

2017

2016

<i>Bylaw</i>	<i>Purpose</i>	<i>Maturity Date</i>	<i>Rate</i>		
<b>General Fund</b>					
<b>Mortgages</b>					
3348	Canada Life Assurance Company	2030	7.250	\$ 7,579,479	\$ 7,921,366
3698	Bank of Montreal	2020	4.480	7,078,049	7,474,258
				<u>14,657,528</u>	<u>15,395,624</u>
<b>Debenture Debt</b>					
3515	Cranbrook Public Library Building	2026	1.750	1,641,314	1,790,442
3559	Ridgeview Street LAS	2032	2.250	203,051	212,801
3662	Fire Hail Upgrade	2025	3.350	1,717,051	1,901,577
3708	Fibre Optic Broadband Infrastructure	2031	4.200	582,940	613,583
3682	Memorial Arena Renovations	2027	3.400	1,306,977	1,411,650
				<u>5,451,334</u>	<u>5,930,054</u>
<b>Short Term Debt (5 years)</b>					
	Fire Truck	2017	Variable	-	50,000
	Fire Training Facility	2020	Variable	225,000	300,000
	Fire Water Truck	2021	Variable	309,825	387,115
				<u>534,825</u>	<u>737,115</u>
<b>Water Fund</b>					
<b>Debenture Debt</b>					
3284	Watershed expropriation	2017	4.550	-	78,714
3300	Panorama Heights	2022	2.250	43,667	51,193
3335	Easthill Water Trunk	2019	2.100	79,256	116,330
3450	Phillips Div/Pipeline/Wells	2023	2.400	1,533,027	1,747,676
3435	Patterson Street	2022	1.800	36,530	43,112
3465	North Hill Water Trunk	2025	1.800	1,196,517	1,324,234
3581	2007 Water Pressure Improvements	2029	4.130	643,611	684,798
				<u>3,532,608</u>	<u>4,046,057</u>
<b>Sewer Fund</b>					
<b>Debenture Debt</b>					
3301	Panorama Heights	2022	2.250	52,921	62,042
3626	Spray Irrigation (Field F3/Aeration)	2030	4.500	530,270	560,936
3670	Waste Water Improvement Project	2022	1.750	1,518,300	1,855,700
				<u>2,101,491</u>	<u>2,478,678</u>
<b>Airport Fund</b>					
<b>Debenture Debt</b>					
3532	Airport expansion / improvement	2018	1.500	204,908	401,935
3554	Airport expansion / improvement	2019	2.250	140,677	206,984
				<u>345,585</u>	<u>608,919</u>
<b>Total</b>				<b>\$ 26,623,370</b>	<b>\$ 29,196,447</b>

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**The Corporation of the City of Cranbrook  
Guarantee and Indemnity Agreements  
As at December 31, 2017**

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Guarantees and indemnities information for the Corporation of the City of Cranbrook is included in the notes to the 2017 Consolidated Financial Statements.

Financial Information Act Regulation Schedule 1, section 5

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**The Corporation of the City of Cranbrook  
Council Remuneration, Expenses, and Contracts  
As at December 31, 2017**

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<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Pratt, L.	Mayor	55,392	4,438
Blissett, N.	Councillor	20,195	3,492
Eaton, D.	Councillor	20,195	296
Graham, W.	Councillor	20,195	9,051
Hockley, I.	Councillor	20,195	196
Peabody, M.	Councillor	3,154	18
Popoff, R.	Councillor	20,195	4,458
Shypitka, T.	Councillor	10,070	365
<b>Total Council Remuneration/Expenses</b>		<b>\$ 169,590</b>	<b>\$ 22,315</b>

**Employer share of Council benefits:**

Medical	2,872
Group dental, extended health	3,214
Receiver General	2,814
<b>Total employer share of Council benefits</b>	<b>\$ 8,900</b>

**Contracts under Section 107 of *Community Charter*:**

Section 107 of the *Community Charter* requires disclosure where a municipality enters into a contract in which a council member has a direct or indirect pecuniary interest.

No such contracts were entered into in 2017.

Financial Information Act Regulation Schedule 1, section 6(2)(a)

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**The Corporation of the City of Cranbrook**  
**Employee Remuneration and Expenses**  
**As at December 31, 2017**

<u>Name</u>	<u>Position</u>	<u>Total Remuneration</u>	<u>Expenses</u>
Anderson, D.	Director, Public Works	\$ 111,163	\$ 3,368
Ausman, E.	Infomatics Manager	87,877	378
Bain, J.	Fire Fighter	104,419	1,044
Baldwin, S.	Fire Fighter	99,706	851
Bertrand, J.	Fire Fighter	101,961	775
Brown, J.	Fire Fighter	108,695	-
Carson, M.	Fire Fighter	110,344	-
Cavener, B.	Fire Fighter	97,701	350
Choi, P.	Senior Human Resources Policy Advisor	102,718	5,566
Courtney, C.	Deputy Director, Finance	104,940	2,309
Driver, S.	Deputy Director, Fire and Emergency Services	116,775	7,792
Dueck, M.	Municipal Clerk	92,677	878
Eldred, D.	Fire Fighter	107,374	-
Granville-Martin, J.	Fire Fighter	100,676	782
Henry, T.	Information Systems Manager	89,933	1,265
Hetu, A.	Trades Manager	90,649	1,294
Heywood, P.	Events & Marketing Manager	91,103	994
Ivens, K.	Systems Administrator	84,024	1,635
Kemperman, R.	Director, Innovation & Collaboration	78,729	252
Kennedy, D.	Fire Fighter	126,335	100
Kennelly, T.	Fire Fighter	129,707	-
Kim, D.	Chief Administrative Officer	204,064	6,303
King, S.	Financial Analyst	79,110	378
Luce, T.	Building Inspector/Planning Supervisor	85,272	865
Mackinnon, D.	Fire Fighter	83,056	-
Matejka, M.	Project Manager	88,046	3,838
McGowan, J.	Director, Infrastructure, Planning & Delivery	85,080	1,704
Mummary, C.	Construction Compliance Technologist	76,593	-
Munro, B.	Fire Fighter	127,335	1,486
Murrell, C.	Fire Fighter	120,087	-
New, C.	Director, Community Services	115,351	-
Osborne, C.	Director, Finance	120,891	2,484
Paulsen, S.	Facility Operations Manager	91,395	978
Penson, C.	Municipal Engineer/Approving Officer	96,268	804
Pinnell, M.	Information Systems Manager	77,102	481
Price, R.	Community Planner	94,243	378
Price, W.	Director, Fire and Emergency Services	126,651	1,541
Relkoff, P.	Fire Fighter	109,559	292
Robertson, M.	Fire Fighter	100,678	-
Semeniuk, E.	Electrician	77,714	2,572
Silvaggio, M.	Mechanic Foreman	90,038	250
Smith, M.	Financial Services Manager	94,233	2,794
Spowart, F.	Fire Fighter	102,217	1,037
Staudt, W.	Chief Administrative Officer	86,258	-
Swanson, C.	Fire Fighter	104,033	1,037
Thorsteinson, K.	Executive Assistant	79,110	-
Veg, R.	Senior Planner	104,940	409
Yee, G.	Fire Fighter	117,129	-
Zettel, C.	Corporate Communications Officer	95,492	623
<b>Employee Gross Earnings (over \$75,000)</b>		<b>4,969,450</b>	<b>59,890</b>
<b>Employee Gross Earnings (\$75,000 and less)</b>		<b>6,809,360</b>	<b>57,940</b>
		<b>\$ 11,778,810</b>	<b>\$ 117,831</b>
<b>Employer share of Employee benefits:</b>			
Receiver General		561,766	
Medical		199,542	
Pension Corporation		1,123,935	
Group insurance, dental, extended health		821,294	
Workers' Compensation Board		178,483	
<b>Total Employer share of Employee benefits</b>		<b>\$ 2,885,020</b>	

Financial Information Act Regulation Schedule 1, section 6(2)(b)

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**The Corporation of the City of Cranbrook  
Severance Agreements  
As at December 31, 2017**

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There were four (4) severance agreements made between the Corporation of the City of Cranbrook and its non-unionized employees during the fiscal year ended December 31, 2017.

These agreements represent from two (2) to twelve (12) months of compensation.\*

\* Compensation is based on salary and benefits.

Financial Information Act Regulation, Schedule 1, section 6

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**The Corporation of the City of Cranbrook  
Payments Made for Provision of Goods or Services  
For the year ended December 31, 2017**

**Suppliers who received aggregate payments exceeding \$25,000:**

Access Gas Services Inc.	77,938
Acklands-Grainger Inc.	40,241
Arconas Corporation	41,071
B.E. Civil Projects Ltd.	1,970,652
BA Blacktop (Cranbrook) / Div of Interoute Construction	6,034,912
Bank of Montreal	781,349
Barrie Mackay Contracting Ltd.	4,463,291
BC Assessment Authority	165,136
BC Hydro	1,301,768
BC Transit	934,938
BDO Canada LLP	39,375
Blue Lake Forest Education Society	60,165
Brandt Tractor Ltd.	26,911
Brenntag Canada Inc.	98,399
British Columbia SPCA	37,691
Canada Life Assurance Company	896,651
Canada Post	35,109
Canada Revenue Agency	3,152,972
CDW Canada Inc.	40,512
Cervis Equipment	25,536
CFM Air Equipment	51,109
Charter Telecom Inc.	44,619
Chris Hauprich Contracting	95,727
Cimco	61,538
City Glass & Windshield Shop Ltd.	44,514
Cleartech Industries	28,125
College of the Rockies	33,161
Corix Control Solutions Limited	45,018
Crabby Productions	149,221
Cranbrook Building Centre Ltd.	42,265
Cranbrook Chamber of Commerce	73,996
Cranbrook Daily Townsman	54,023
Cranbrook Dodge	36,438
Cranbrook Public Library	148,967
Cubex Limited	45,031
CUPE 2090	121,533
DCI Technologies Inc.	25,373
Dell Financial Services	60,666
DST Consulting Engineers Inc.	26,707
E.B. Horsman & Son	59,406
Econolite Canada Inc.	38,630
Eecol Electric Ltd.	159,648
Elevate Airports Inc.	1,002,167
Emco Limited	65,907
ESRI Canada	169,479
Evergreen Building Maintenance Inc.	49,455
Fab-rite Service Ltd.	59,304
Flooring Superstores	25,853
FortisBC	117,396
FortisBC Energy Inc.	248,286
Freightliner of Cranbrook Ltd.	347,283
Green Mountain Janitorial Services Inc.	136,778
Guillevin International Inc.	89,438
Hebditch Holdings Ltd.	141,226
IAFF	46,860
ICBC	95,246
Interior Instruments - Div of Corix	28,682
Interior Seed and Fertilizer Ltd.	98,092

**The Corporation of the City of Cranbrook  
Payments Made for Provision of Goods or Services  
For the year ended December 31, 2017**

ISL Engineering and Land Services Ltd.	121,781
J.D.S. Inc.	164,866
Kal Tire	27,746
Kala Geosciences Ltd.	75,459
Kimco Controls Ltd.	131,854
Kleysen Group LP	112,850
Kootenay Concert Connections Ltd.	122,812
Kootenay Cooling & Heating Ltd.	60,704
Kootenay East Regional Hospital District	520,173
Line West Ltd.	55,604
Live Nation Canada	25,802
Lost Creek Enterprises Ltd.	219,007
Lotic Environmental Ltd.	57,151
M & K Plumbing & Heating Co. Ltd.	33,308
M.B. Laboratories Ltd.	137,568
Martech Electrical Systems Ltd.	298,363
Martech Motor Winding Ltd.	27,418
Maxxam Analytics International Corp.	102,108
McElhanney Consulting Services Ltd.	230,149
Medical Services Plan of BC	199,542
Minister of Finance	2,095,004
Mitech Business Systems Ltd.	38,908
Morrow Bioscience Ltd.	72,357
MPE Engineering Ltd.	26,839
Municipal Insurance Association	151,569
Municipal Pension Corporation	2,032,931
NAPA Auto Parts	72,579
New Dawn Restorations Ltd.	78,701
Norlock Industries Ltd.	231,785
Northstar Motors Ltd.	27,910
Omega Mechanical Ltd.	453,174
Optimistic Enterprises	38,287
Ostash Exterior Building Products Ltd.	63,644
Overhead Door Company	45,171
PB Pro-Audio & Lighting	33,713
Peak Security Services	74,248
Power Paving Ltd.	122,416
R&G Bell Holdings Ltd.	39,650
R.W. Gray Consulting Ltd.	61,672
Receiver General for Canada (RCMP)	4,245,515
Regional District of East Kootenay	2,198,305
Regional District of East Kootenay / Municipal Finance Authority	1,814,334
Remcan Projects LP	57,489
River's Crossing	46,834
RMOOffice Solutions Ltd.	47,468
Rocky Mountain Energy Ltd.	382,049
Salvador Ready Mix Concrete Ltd.	159,675
Sandor Crane Service Ltd.	43,697
Sealtec Industries Ltd.	140,621
Seekers Media Inc.	42,378
Southeast Disposal	42,417
Southeast Maintenance Ltd.	45,937
Stellar Power & Control Solutions Ltd.	49,968
Sue Bulloch, RRP, Rehabilitation Service	51,553
Sun Life Assurance Company of Canada	897,938
Telus Communications (BC) Inc.	53,485
Telus Mobility (BC)	34,641
Temple Consulting Group Ltd.	28,405
The Public Sector Digest	68,796
Tipi Mountain Eco Cultural Services Ltd.	38,365
Top Crop Garden, Farm & Pet	32,466
Tri-Kon Precast Products Ltd.	88,456



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**The Corporation of the City of Cranbrook  
Payments Made for Provision of Goods or Services  
For the year ended December 31, 2017**

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Urban Systems Ltd.	549,119
Vimar Equipment Ltd.	54,896
Western Financial Group	218,529
Wolseley Mechanical Group	32,007
Workers Compensation Board	178,440
WSP Canada Inc.	31,150
<b>Total aggregate payments exceeding \$25,000</b>	<b><u>44,551,542</u></b>
<b>Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less</b>	<b><u>3,286,385</u></b>
<b>Payments to suppliers for grants and contributions exceeding \$25,000:</b>	
Cranbrook Curling Association	40,000
CAMAL Foundation	94,569
Cranbrook Public Library	595,867
Key City Theatre Society	73,570
<b>Total payments for grants and contributions exceeding \$25,000</b>	<b><u>804,006</u></b>
<b>Total Payments Made for the Provision of Good or Services</b>	<b><u>\$ 48,641,933</u></b>

Financial Information Act Regulation Schedule 1, section 7

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**CORPORATION OF THE CITY OF CRANBROOK**  
**STATEMENTS OF FINANCIAL INFORMATION APPROVAL**  
**For the Year Ended December 31, 2017**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statements of Financial Information, produced under the *Financial Information Act*.

Dated this 12 day of June, 2018.

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Lee Pratt  
Mayor, on behalf of Council

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Charlotte Osborne, CPA CGA  
Director of Finance