



MOUNTAINS OF OPPORTUNITY
CRANBROOK

City of Cranbrook

2018
STATEMENTS OF
FINANCIAL INFORMATION

Fiscal Year Ending December 31, 2018

**The Corporation of the City of Cranbrook
Schedule of Long-term Debt**

For the year ended December 31				2018	2017
<i>Bylaw</i>	<i>Purpose</i>	<i>Maturity Date</i>	<i>Rate</i>		
General Fund					
Mortgages					
3348	Canada Life Assurance Company	2030	7.250	\$ 7,212,356	\$ 7,579,479
3698	Bank of Montreal	2020	4.480	6,646,807	7,078,049
	Tembec	2021	0.000	2,922,000	-
				<u>16,781,163</u>	<u>14,657,528</u>
Debenture Debt					
3515	Cranbrook Public Library Building	2026	1.750	1,486,221	1,641,314
3559	Ridgeview Street LAS	2032	2.250	192,910	203,051
3662	Fire Hall Upgrade	2025	3.350	1,526,343	1,717,051
3708	Fibre Optic Broadband Infrastructure	2031	4.200	551,071	582,940
3682	Memorial Arena Renovations	2027	3.400	1,198,118	1,306,977
3862	Capital Roads	2038	3.150	7,500,000	-
				<u>12,454,663</u>	<u>5,451,334</u>
Short Term Debt (5 years)					
	Fire Training Facility	2020	Variable	150,000	225,000
	Fire Water Truck	2021	Variable	233,204	309,825
	Fire Engine	2023	Variable	689,076	-
				<u>1,072,280</u>	<u>534,825</u>
Water Fund					
Debenture Debt					
3300	Panorama Heights	2022	2.250	35,764	43,667
3335	Easthill Water Trunk	2019	2.100	40,505	79,256
3450	Phillips Div/Pipeline/Wells	2023	2.400	1,307,645	1,533,027
3435	Patterson Street	2022	1.800	29,718	36,530
3465	North Hill Water Trunk	2025	1.800	1,064,330	1,196,517
3581	2007 Water Pressure Improvements	2029	4.130	600,778	643,611
3862	Capital Roads	2038	3.150	2,000,000	-
				<u>5,078,740</u>	<u>3,532,608</u>
Sewer Fund					
Debenture Debt					
3301	Panorama Heights	2022	2.250	43,344	52,921
3626	Spray Irrigation (Field F3/Aeration)	2030	4.500	498,378	530,270
3670	Waste Water Improvement Project	2022	1.750	1,180,900	1,518,300
3862	Capital Roads	2038	3.150	500,000	-
				<u>2,222,622</u>	<u>2,101,491</u>
Airport Fund					
Debenture Debt					
3532	Airport expansion / improvement	2018	1.500	-	204,908
3554	Airport expansion / improvement	2019	2.250	71,718	140,677
				<u>71,718</u>	<u>345,585</u>
Total				\$ 37,681,185	\$ 26,623,370

**The Corporation of the City of Cranbrook
Guarantee and Indemnity Agreements
As at December 31, 2018**

Guarantees and indemnities information for the Corporation of the City of Cranbrook is included in the notes to the 2018 Consolidated Financial Statements.

Financial Information Act Regulation Schedule 1, section 5

**The Corporation of the City of Cranbrook
Council Remuneration, Expenses, and Contracts
As at December 31, 2018**

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Pratt, L.	Mayor	58,669	6,388
Blissett, N.	Councillor	21,512	719
Eaton, D.	Councillor	21,962	3,853
Graham, W.	Councillor	21,512	9,708
Hockley, I.	Councillor	18,215	244
Peabody, M.	Councillor	21,962	2,733
Popoff, R.	Councillor	21,962	5,503
Price, W.	Councillor	3,822	428
Total Council Remuneration/Expenses		<u>\$ 189,613</u>	<u>\$ 29,576</u>

Employer share of Council benefits:

Medical	5,475
Group dental, extended health	18,341
Receiver General	3,263
Total employer share of Council benefits	<u>\$ 27,079</u>

Contracts under Section 107 of *Community Charter*:

Section 107 of the *Community Charter* requires disclosure where a municipality enters into a contract in which a council member has a direct or indirect pecuniary interest.

No such contracts were entered into in 2018.

Financial Information Act Regulation Schedule 1, section 6(2)(a)

**The Corporation of the City of Cranbrook
Employee Remuneration and Expenses
As at December 31, 2018**

<u>Name</u>	<u>Position</u>	<u>Total Remuneration</u>	<u>Expenses</u>
Anderson, D.	Director, Public Works	\$ 118,549	\$ -
Ausman, E.	Infomatics Manager	91,989	752
Babuin, T.	Administrative Manager, CAOs Office	98,818	-
Bain, J.	Fire Fighter	103,342	350
Baldwin, S.	Fire Fighter	101,389	1,064
Bertrand, J.	Fire Fighter	102,239	700
Bettcher, J.	Fire Fighter	81,151	-
Brown, J.	Fire Fighter	112,835	449
Capuano, M.	Roads Foreman	80,314	-
Carson, M.	Fire Fighter	111,436	3,130
Cavener, B.	Fire Fighter	106,955	-
Churchill, C.	Fire Fighter	83,779	-
Courtney, C.	Deputy Director, Finance	104,723	2,158
Doris, P.	Fire Fighter	76,727	-
Driver, S.	Deputy Director, Fire and Emergency Services	123,375	2,862
Dueck, M.	City Clerk	99,580	663
Granville-Martin, J.	Fire Fighter	104,098	3,073
Greenan, C.	Fire Fighter	83,718	-
Hammer, T.	Operator 2	77,083	1,900
Henry, T.	Information Systems Manager	104,667	233
Hetu, A.	Deputy Director, Public Works	100,835	1,664
Heywood, P.	A/ Director, Community Services	96,511	29
Ivens, K.	Systems Administrator	92,329	300
Kennedy, D.	Fire Fighter	119,987	3,280
Kennelly, T.	Fire Fighter	125,992	-
Kim, D.	Chief Administrative Officer	276,032	9,195
King, S.	A/ Financial Services Manager	94,467	395
Liptak, S.	Facility Supervisor	80,514	100
Luce, T.	Building Inspector/Planning Supervisor	88,424	-
Mackinnon, D.	Fire Fighter	128,489	-
Matejka, M.	Manager, Infrastructure Planning & Delivery	96,870	2,576
Mummery, C.	Construction Compliance Technologist	81,921	1,235
Munro, B.	Fire Fighter	122,655	-
New, C.	Director, Community Services	77,075	-
Osborne, C.	Director, Finance	128,058	2,802
Paulsen, S.	Facility Operations Manager	99,319	635
Penson, C.	Manager, Engineering & Field Services	104,771	-
Perrault, J.	Public Works Manager	80,682	1,570
Pocha, K.	Human Resources Advisor	90,296	-
Pocock, M.	Parks Foreman	78,299	441
Price, R.	Community Planner	100,292	902
Price, W.	Director, Fire and Emergency Services	137,935	869
Quillam, S.	Electrician	78,404	131
Relkoff, P.	Fire Fighter	115,558	864
Robertson, M.	Fire Fighter	104,929	-
Semeniuk, E.	Electrician	81,049	110
Silvaggio, M.	Mechanic Foreman	97,016	110
Spence, C.	Office Manager	79,569	-

Spowart, F.	Fire Fighter	103,374	350
Swanson, C.	Fire Fighter	101,581	517
Thorsteinson, K.	Executive Assistant, CAO & Mayor	84,655	-
Veg, R.	Manager of Planning	111,423	1,030
Yee, G.	Fire Fighter	121,167	-
Zettel, C.	Corporate Communications Officer	99,605	-
Employee Gross Earnings (over \$75,000)		5,546,849	59,890
Employee Gross Earnings (\$75,000 and less)		6,636,810	103,097
		\$ 12,183,659	\$ 162,988

Employer share of Employee benefits:

Receiver General	573,056
Medical	102,600
Pension Corporation	1,151,668
Group insurance, dental, extended health	934,494
Workers' Compensation Board	183,174
Total Employer share of Employee benefits	\$ 2,944,992

**The Corporation of the City of Cranbrook
Severance Agreements
As at December 31, 2018**

There was one (1) severance agreement made between the Corporation of the City of Cranbrook and its non-unionized employees during the fiscal year ended December 31, 2018.

The agreement represents three (3) months of compensation.*

* Compensation is based on salary and benefits.

Financial Information Act Regulation, Schedule 1, section 6

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2018

Suppliers who received aggregate payments exceeding \$25,000:

AARDVARK PAVEMENT MARKING SERVICES	100,406.78
ACCESS GAS SERVICES INC.	52,708.80
APEX INDUSTRIES INC.	35,356.65
B.E. CIVIL PROJECTS LTD	832,541.87
BA BLACKTOP(CBK)/DIV OF INTERROUTE CONST	4,717,569.64
BANK OF MONTREAL	854,698.21
BANK OF NOVA SCOTIA	32,000.00
BARRIE MACKAY CONTRACTING LTD.	1,808,299.93
BC ASSESSMENT	156,265.53
BC HYDRO	1,298,391.56
BC TRANSIT	1,018,755.77
BDO CANADA LLP	41,044.50
BLUE LAKE FOREST EDUCATION SOCIETY	59,325.00
BRITISH COLUMBIA SPCA	33,056.60
CALGARY SEWER SCOPE INC	25,062.45
CAMAL FOUNDATION	220,072.00
CANADA LIFE ASSURANCE COMPANY	896,650.56
CANADA POST	34,395.30
CANADA REVENUE AGENCY	3,241,838.44
CANADA WEST REFRIGERATION LTD.	138,451.95
CASELINE HOLDINGS LTD.	32,445.00
CDW CANADA INC.	79,781.98
CHARTER TELECOM INC	28,663.55
CHOI,PETER	29,045.76
CHRIS HAUPRICH CONTRACTING	60,255.90
CIMCO	75,232.10
CITY GLASS AND WINDSHIELD SHOP LTD.	35,240.82
CLEARTECH INDUSTRIES	79,455.39
CORIX CONTROL SOLUTIONS LP	37,738.40
CRANBROOK BUILDING CENTRE LTD	83,147.34
CRANBROOK CHAMBER OF COMMERCE	77,790.04
CRANBROOK DAILY TOWNSMAN	48,700.71
CRANBROOK PUBLIC LIBRARY	159,305.57
CUPE 2090	132,745.53
CYBERLINK SYSTEMS CORP	41,932.52
DAVIES TRANSPORTATION CONSULTING INC.	77,739.07
DELL FINANCIAL SERVICES	54,616.43
DUNLOP TRUCK CENTRES	26,952.71
E.B. HORSMAN & SON	119,485.88
EAGLE RIDGE LAND SALES CORP	43,447.44
EAST KOOTENAY REALTY IN TRUST	30,000.00
ECONOLITE CANADA INC.	59,838.45
EECOL ELECTRIC LTD.	61,090.68
ELEVATE AIRPORTS INC.	1,058,175.41
EMCO CORPORATION	63,079.03
ESRI CANADA LTD	172,949.90
EVERGREEN BUILDING MAINTENANCE INC	85,325.63
FAIRBANK ARCHITECTS LTD.	32,352.28
FALCON EQUIPMENT LTD.	28,815.35
FORTISBC ENERGY INC.	209,411.58
FR RENTALS LTD	53,943.44
FRASER VALLEY REFRIGERATION LTD	77,591.50
FREIGHTLINER OF CRANBROOK LTD	323,705.64

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2018

GREEN MOUNTAIN JANITORIAL SERVICES INC	162,129.51
GUILLEVIN INTERNATIONAL CO.	179,951.52
HOME DEPOT HOLDINGS INC	181,770.60
HUB FIRE ENGINES & EQUIPMENT	729,994.80
IAFF	50,863.85
ICBC	98,866.00
INDUSTRIAL MACHINE INC.	112,520.08
INSITUFORM TECHNOLOGIES LIMITED	73,682.26
INTERIOR SEED AND FERTILIZER LTD.	122,113.01
INVICTUS ENTERTAINMENT GROUP INC	184,462.28
ISL ENGINEERING AND LAND SERVICES LTD	78,896.84
J.D.S. CONTRACTING	105,793.15
JARVIS,WADE	36,697.50
JRJ FENCING	89,341.14
KIMBERLEY/CRANBROOK 55PLUS BC GAMES	30,000.00
KING ROCK PRODUCTS	26,866.25
KLEYSEN GROUP LP	124,946.97
KOOTENAY CONCERT CONNECTIONS LTD.	72,489.50
KOOTENAY COOLING & HEATING LTD.	29,723.85
KOOTENAY EAST REGIONAL HOSPITAL DISTRICT	517,197.60
KORTECH CALCIUM SERVICES LTD.	27,720.00
LIDSTONE & COMPANY	49,510.38
LOST CREEK ENTERPRISES LTD.	221,270.39
LOTIC ENVIRONMENTAL LTD.	66,337.33
M & K PLUMBING & HEATING CO. LTD.	54,862.36
M.B. LABORATORIES LTD.	92,360.19
MAGIC SPACE ENTERTAINMENT INC.	90,619.46
MARTECH ELECTRICAL SYSTEMS LTD	157,825.11
MAXXAM ANALYTICS INTERNATIONAL CORP	107,992.84
MCELHANNEY CONSULTING SERVICES LTD.	162,405.39
MCGOWAN, JOE	28,000.00
MEARL'S MACHINE WORKS LTD.	105,080.08
MEDICAL SERVICES PLAN OF B.C.	102,600.00
MIKE NIX HOLDING LTD.	31,098.39
MINISTER OF FINANCE - School Tax	1,849,419.12
MORROW BIOSCIENCE LTD.	72,840.03
MUNICIPAL INSURANCE ASSOCIATION OF BC	163,947.36
MUNICIPAL PENSION PLAN	2,130,309.86
NAPA AUTO PARTS	95,622.68
NEW DAWN DEVELOPMENT	166,699.34
NEW DAWN RESTORATIONS LTD	61,884.62
NORLOCK INDUSTRIES LTD	79,091.78
PEAK SECURITY SERVICES	79,640.87
POWER PAVING LTD.	214,217.07
POWERLAND COMPUTERS LTD	79,164.98
R.W.GRAY CONSULTING LTD	52,000.96
RECEIVER GENERAL FOR CANADA	4,223,521.63
REGIONAL DISTRICT OF EAST KOOTENAY	2,207,050.30
REGIONAL DISTRICT OF EAST KOOTENAY / MUNICIPAL FINANCE AUTHORITY	1,877,944.56
REMCAN PROJECTS LP	51,802.04
RMoffice SOLUTIONS LTD	39,266.31
ROCKY MOUNTAIN ENERGY LTD.	417,122.97
ROCKY MOUNTAIN PRINTERS LTD.	25,159.68
SALVADOR READY MIX CONCRETE LTD.	111,227.68
SANDOR CRANE SERVICE LTD.	31,622.23

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2018

SEALTEC INDUSTRIES LTD	76,040.27
SOUTHEAST DISPOSAL	56,527.87
SOUTHEAST MAINTENANCE LTD	26,880.00
STRATFORD MANAGERS CORPORATION	120,643.34
STRONG REFRIGERATION CONSULTANTS INC.	41,657.13
SUN LIFE ASSURANCE COMPANY OF CANADA	926,476.32
SUNLIFE ASSURANCE	82,144.90
SUTTLE RECREATION INC.	185,186.68
TEAM EAGLE INC.	42,184.80
TELUS COMMUNICATIONS (BC) INC	56,112.46
TELUS MOBILITY (BC)	28,854.09
THE SLIDE GUY LTD.	37,610.37
TIN CRAFT HEATING & AIR CONDITIONING LTD	65,682.96
TIPI MOUNTAIN ECO CULTURAL SERVICES LTD.	28,666.71
TRIQUEST ELECTRICAL SERVICES LTD.	51,213.91
TYEE LOG & TIMBER	65,046.71
URBAN SYSTEMS LTD	477,940.73
VENTURE MECHANICAL SYSTEMS LTD	30,317.92
VIMAR EQUIPMENT LTD	42,782.94
WESTBURNE ELECTRIC SUPPLY (ALBERTA)	58,640.73
WESTERN FINANCIAL GROUP	243,051.00
WOLSELEY MECHANICAL GROUP	53,695.87
WOODLAND EQUIPMENT INC.	232,559.04
WORKSAFE BC	183,173.78
WSP CANADA INC.	93,479.18
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Total aggregate payments exceeding \$25,000	40,819,007
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Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	3,358,827
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Payments to suppliers for grants and contributions exceeding \$25,000:	
Cranbrook Curling Association	40,000
CAMAL Foundation	92,077
Cranbrook Public Library	612,785
Key City Theatre Society	223,157
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Total payments for grants and contributions exceeding \$25,000	968,019
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Total Payments Made for the Provision of Good or Services	\$ 45,145,853
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Financial Information Act Regulation Schedule 1, section 7



CORPORATION OF THE CITY OF CRANBROOK
STATEMENTS OF FINANCIAL INFORMATION APPROVAL
For the Year Ended December 31, 2018

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statements of Financial Information, produced under the *Financial Information Act*.

Dated this 28 day of May, 2019.

Lee Pratt
Mayor, on behalf of Council

Charlotte Osborne, CPA CGA
Director of Finance