



MOUNTAINS OF OPPORTUNITY
CRANBROOK

City of Cranbrook

2019
STATEMENTS OF
FINANCIAL INFORMATION

Fiscal Year Ending December 31, 2019

**The Corporation of the City of Cranbrook
Schedule of Long-term Debt**

For the year ended December 31				2019	2018
<i>Bylaw</i>	<i>Purpose</i>	<i>Maturity Date</i>	<i>Rate</i>		
General Fund					
Mortgages					
3348	Canada Life Assurance Company	2030	7.250	\$ 6,818,134	\$ 7,212,356
3698	Bank of Montreal	2020	4.480	6,196,960	6,646,807
	Tembec	2021	0.000	1,911,000	2,922,000
				<u>14,926,094</u>	<u>16,781,163</u>
Debenture Debt					
3515	Cranbrook Public Library Building	2026	1.750	1,324,925	1,486,221
3559	Ridgeview Street LAS	2032	2.250	182,364	192,910
3662	Fire Hall Upgrade	2025	3.350	1,329,246	1,526,343
3708	Fibre Optic Broadband Infrastructure	2031	4.200	517,928	551,071
3682	Memorial Arena Renovations	2027	3.400	1,084,904	1,198,118
3862	Capital Roads	2038	3.150	7,220,882	7,500,000
				<u>11,660,249</u>	<u>12,454,663</u>
Short Term Debt (5 years)					
	Fire Training Facility	2020	Variable	75,000	150,000
	Fire Water Truck	2021	Variable	155,315	233,204
	Fire Engine	2023	Variable	557,517	689,076
				<u>787,832</u>	<u>1,072,280</u>
Water Fund					
Debenture Debt					
3300	Panorama Heights	2022	2.250	27,466	35,764
3335	Easthill Water Trunk	2019	2.100	-	40,505
3450	Phillips Div/Pipeline/Wells	2023	2.400	1,070,994	1,307,645
3435	Patterson Street	2022	1.800	22,668	29,718
3465	North Hill Water Trunk	2025	1.800	927,516	1,064,330
3581	2007 Water Pressure Improvements	2029	4.130	556,231	600,778
3862	Capital Roads	2038	3.150	1,925,569	2,000,000
				<u>4,530,444</u>	<u>5,078,740</u>
Sewer Fund					
Debenture Debt					
3301	Panorama Heights	2022	2.250	33,287	43,344
3626	Spray Irrigation (Field F3/Aeration)	2030	4.500	465,209	498,378
3670	Waste Water Improvement Project	2022	1.750	843,500	1,180,900
3862	Capital Roads	2038	3.150	481,392	500,000
				<u>1,823,388</u>	<u>2,222,622</u>
Airport Fund					
Debenture Debt					
3554	Airport expansion / improvement	2019	2.250	-	71,718
				<u>-</u>	<u>71,718</u>
Total				<u>\$ 33,728,007</u>	<u>\$ 37,681,185</u>

**The Corporation of the City of Cranbrook
Guarantee and Indemnity Agreements
As at December 31, 2019**

Guarantees and indemnities information for the Corporation of the City of Cranbrook is included in the notes to the 2019 Consolidated Financial Statements.

Financial Information Act Regulation Schedule 1, section 5

**The Corporation of the City of Cranbrook
Council Remuneration, Expenses, and Contracts
As at December 31, 2019**

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Pratt, L.	Mayor	\$ 65,900	\$ 6,630
Blissett, N.	Councillor	24,600	342
Eaton, D.	Councillor	1,713	-
Graham, W.	Councillor	24,150	8,974
Hudak, J.	Councillor	14,221	2,923
Peabody, M.	Councillor	24,263	4,190
Popoff, R.	Councillor	24,600	5,360
Price, W.	Councillor	24,600	600
Total Council Remuneration/Expenses		\$ 204,047	\$ 29,018

Employer share of Council benefits:

Medical	\$ 8,074
Group dental, extended health	16,876
Receiver General	5,479
Total employer share of Council benefits	\$ 30,430

Contracts under Section 107 of *Community Charter*:

Section 107 of the *Community Charter* requires disclosure where a municipality enters into a contract in which a council member has a direct or indirect pecuniary interest.

No such contracts were entered into in 2019.

Financial Information Act Regulation Schedule 1, section 6(2)(a)

**The Corporation of the City of Cranbrook
Employee Remuneration and Expenses
As at December 31, 2019**

<u>Name</u>	<u>Position</u>	<u>Total Remuneration *</u>	<u>Expenses</u>
Anderson, D.	Director, Public Works	\$ 127,155	\$ 5,677
Ausman, E.	Infomatics Manager	91,894	-
Babuin, T.	Administrative Manager, CAOs Office	104,575	5,065
Bain, J.	Fire Fighter	107,275	2,394
Baldwin, S.	Fire Fighter	102,440	-
Bertrand, J.	Fire Fighter	112,856	426
Bettcher, J.	Fire Fighter	86,895	1,867
Brown, J.	Fire Fighter	115,922	-
Carson, M.	Fire Fighter	118,628	266
Cavener, B.	Fire Fighter	108,706	-
Churchill, C.	Fire Fighter	99,554	1,867
Courtney, C.	Deputy Director, Finance	114,514	8,904
Davis, J.	Mechanic Foreman	82,250	592
Desjardins, W.	Director, Fire and Emergency Services	114,996	9,184
Doris, P.	Fire Fighter	91,723	1,867
Driver, S.	Director, Fire and Emergency Services	133,580	9,148
Dueck, M.	Corporate Officer/City Clerk	101,604	5,196
Dunker, R.	Building Inspector/Planning Technician	80,742	2,272
Fraser, R.	Interim Chief Administrative Officer	134,549	5,997
Granville-Martin, J.	Fire Fighter	93,135	1,359
Green, G.	Fire Fighter	117,746	-
Greenan, C.	Fire Fighter	89,286	1,867
Henry, T.	Information Systems Manager	110,965	7,360
Hetu, A.	Deputy Director, Public Works	105,451	6,154
Heywood, P.	Events & Marketing Manager	105,407	4,630
Ivens, K.	Systems Administrator	79,527	504
Kennedy, D.	Fire Fighter	77,480	135
Kennelly, T.	Fire Fighter	133,791	-
Kim, D.	Chief Administrative Officer	121,062	6,984
King, S.	Financial Analyst	86,576	-
Liptak, S.	Facility Supervisor	83,082	904
Luce, T.	Building Inspector/Planning Supervisor	99,157	5,644
Mackinnon, D.	A/ Deputy Director, Fire & Emergency Services	130,471	2,184
Matejka, M.	Manager, Infrastructure Planning & Delivery	98,904	7,419
Mummery, C.	Construction Compliance Technologist	81,324	1,893
Munro, B.	Fire Prevention Coordinator	129,768	2,582
New, C.	Director, Community Services	123,862	4,749
Osborne, C.	Director, Finance	129,705	6,749
Pannell, S.	Fire Fighter	82,008	2,633
Paulsen, S.	Facility Operations Manager	102,126	5,687
Penson, C.	Manager, Engineering & Field Services	109,913	4,634
Perrault, J.	Public Works Manager	97,823	5,183
Pocha, K.	Water/Wastewater Project Manager	78,645	4,575
Pocock, M.	Parks Foreman	80,020	1,622
Price, R.	Community Planner	103,292	5,139
Quillam, S.	Electrician	85,131	504
Relkoff, P.	Fire Fighter	129,380	-
Robertson, M.	Fire Fighter	94,679	246
Semienuk, E.	Electrician	81,830	1,037

Smith, M.	Financial Services Manager	93,301	6,366
Spence, C.	Office Manager	81,843	4,646
Spowart, F.	Fire Fighter	106,518	357
Swanson, C.	Fire Fighter	104,883	357
Thorsteinson, K.	Executive Assistant, CAO & Mayor	88,286	4,702
Veg, R.	Manager of Planning	107,280	5,769
Videto, K.	Senior Utility Operator	76,540	4,251
Yee, G.	Fire Fighter	123,856	-
Young, G.	Lead Hand	87,225	3,567
Zettel, C.	Corporate Communications Officer	99,678	5,145

Employee Gross Earnings (over \$75,000)	6,040,813	188,256
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Employee Gross Earnings (\$75,000 and less)	6,456,516	108,763
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\$ 12,497,329	\$ 297,019
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Employer share of Employee benefits:

Receiver General	\$ 601,523
Medical/Employer Health Tax	347,123
Pension Corporation	1,173,806
Group insurance, dental, extended health	874,898
Workers' Compensation Board	208,544

Total Employer share of Employee benefits	\$ 3,205,894
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* Total Remuneration includes Taxable Benefits

**The Corporation of the City of Cranbrook
Severance Agreements
As at December 31, 2019**

There were two (2) severance agreements made between the Corporation of the City of Cranbrook and its non-unionized employees during the fiscal year ended December 31, 2019.

The agreements represent sixteen (16) months of compensation.*

* Compensation is based on salary and benefits.

Financial Information Act Regulation, Schedule 1, section 6

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2019

Suppliers who received aggregate payments exceeding \$25,000:

A-MAIS TECHNOLOGIES	\$ 66,097
A.R. MOWER & SUPPLY LTD.	33,917
AARDVARK PAVEMENT MARKING SERVICES	76,023.11
ACCESS GAS SERVICES INC.	96,048.03
APPLIED COMPRESSION SYSTEMS LTD.	39,759.40
APPLIED RESEARCH ASSOCIATES, INC.	25,280.50
AUSTIN ENGINEERING LTD.	36,430.98
B.E. CIVIL PROJECTS LTD	44,088.16
BANK OF MONTREAL	879,960.20
BARRIE MACKAY CONTRACTING LTD.	1,863,951.00
BC ASSESSMENT	154,496.20
BC HYDRO	1,348,688.57
BC TRANSIT	835,120.05
BDO CANADA LLP	39,375.00
BLUE LAKE FOREST EDUCATION SOCIETY	58,275.00
BRIKAT CONTRACTING LTD.	57,271.31
BRITISH COLUMBIA SPCA	31,392.80
BUILDING CONSULTING SERVICES	68,010.85
BUREAU VERITAS CANADA (2019) INC.	94,618.64
CAMAL FOUNDATION	80,418.00
CANADA LIFE ASSURANCE COMPANY	896,650.56
CANADA POST	25,827.86
CANADA REVENUE AGENCY	3,327,176.00
CANADA WEST REFRIGERATION LTD.	123,707.75
CDW CANADA INC.	30,645.64
CERVUS EQUIPMENT (CRESTON)	45,991.68
CITY GLASS AND WINDSHIELD SHOP LTD.	60,435.04
CITY OF SWIFT CURRENT	40,000.00
COLLEGE OF THE ROCKIES	48,245.50
COMMISSIONAIRES BC	28,476.66
CRANBROOK BUILDING CENTRE LTD	31,507.69
CRANBROOK CHAMBER OF COMMERCE	73,677.50
CRANBROOK DAILY TOWNSMAN	66,095.81
CRANBROOK INTERIOR WOODWORK	30,874.73
CRANBROOK PUBLIC LIBRARY	164,718.11
CRANBROOK TOURISM	45,307.50
CUPE 2090	131,075.25
CYBERLINK SYSTEMS CORP	30,691.31
DB PERRKS & ASSOCIATES LTD.	49,024.30
DELL FINANCIAL SERVICES	54,431.07
DENHAM FORD (BC) LTD.	90,128.32
E.B. HORSMAN & SON	58,189.55
ECONOLITE CANADA INC.	68,881.12
EECOL ELECTRIC LTD.	48,612.97
ELEVATE AIRPORTS INC.	1,183,269.80
EMCO CORPORATION	130,363.52
ESRI CANADA LTD	131,464.71
EVERGREEN BUILDING MAINTENANCE INC	173,832.75
FALCON EQUIPMENT LTD.	30,999.39
FALL LINE FORESTRY LIMITED	46,305.00
FER-MARC EQUIPMENT LTD.	161,918.95
FORTISBC ENERGY INC.	215,900.01
FREIGHTLINER OF CRANBROOK LTD	46,339.63
GEORGE B. CUFF & ASSOCIATED LTD.	65,823.52

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2019

GRAY MATTER SYSTEMS CANADA LLC	27,415.46
GREEN MOUNTAIN JANITORIAL SERVICES INC	164,372.13
GUILLEVIN INTERNATIONAL CO.	195,225.66
HABITAT SYSTEMS INCORPORATED	66,293.71
HARRIS & COMPANY	39,628.31
HEBDITCH CONTRACTING LTD.	270,550.51
HOP STUDIOS INC.	29,675.65
IAFF	58,975.62
ICBC	116,004.00
ICONIX WATERWORKS LIMITED PARTNERSHIP	26,497.41
INSITUFORM TECHNOLOGIES LIMITED	580,710.98
INTERIOR SEED AND FERTILIZER LTD.	128,231.22
INVICTUS ENTERTAINMENT GROUP INC	159,148.84
JEFF PARRY PROMOTIONS	103,726.75
JRJ FENCING	29,360.48
KAN-WEST ROADS LTD.	43,823.54
KEMLEE EQUIPMENT LTD.	68,115.35
KLEYSER GROUP LP	88,987.63
KOOTENAY COMMUNICATIONS LTD.	29,293.39
KOOTENAY EAST REGIONAL HOSPITAL DISTRICT	531,389.71
LIDSTONE & COMPANY	111,839.46
LOST CREEK ENTERPRISES LTD.	234,478.21
LOTIC ENVIRONMENTAL LTD.	62,114.45
M.B. LABORATORIES LTD.	112,173.45
MARTECH ELECTRICAL SYSTEMS LTD	57,034.71
MCELHANNEY CONSULTING SERVICES LTD.	284,439.44
MEARL'S MACHINE WORKS LTD.	114,181.74
MEDICAL SERVICES PLAN OF B.C.	103,762.50
MIKE NIX HOLDING LTD.	33,596.04
MINISTER OF FINANCE - School Tax	1,812,727.99
MORROW BIOSCIENCE LTD.	53,357.88
MPE ENGINEERING LTD.	107,150.29
MUNICIPAL FINANCE AUTHORITY OF BC	2,000,000.00
MUNICIPAL INSURANCE ASSOCIATION OF BC	168,029.21
MUNICIPAL PENSION PLAN	2,151,928.56
NANRICH WATER MANAGEMENT CONSULTANTS LTD.	31,500.00
NAPA AUTO PARTS	31,337.18
NEW DAWN DEVELOPMENT	1,247,568.00
NEW DAWN RESTORATIONS LTD	167,525.08
NORTH STAR MOTORS LTD.	60,530.28
OLIVER IRRIGATION	50,505.00
PB PRO-AUDIO & LIGHTING	38,748.00
PEAK SECURITY SERVICES	77,200.21
POWER PAVING LTD.	229,071.68
POWERLAND COMPUTERS LTD	121,091.35
PROVINCE OF BC - EMPLOYER HEALTH TAX	243,697.92
R.W.GRAY CONSULTING LTD	26,659.14
RAYONIER A.M. CANADA G.P.	1,013,335.89
RECEIVER GENERAL FOR CANADA	2,984,867.52
REGIONAL DISTRICT OF EAST KOOTENAY	2,189,352.73
REGIONAL DISTRICT OF EAST KOOTENAY / MUNICIPAL FINANCE AUTHORITY	2,544,966.00
REMCAN PROJECTS LP	35,278.33
RMoffice SOLUTIONS LTD	29,496.85
ROCKY MOUNTAIN ENERGY LTD.	361,043.83
ROCKY MOUNTAIN PHOENIX	230,240.72

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2019

ROCKY MOUNTAIN PRINTERS LTD.	46,110.40
SALVADOR READY MIX CONCRETE LTD.	207,644.93
SANDOR RENTAL EQUIPMENT	31,146.77
SNC LAVALIN INC.	147,281.57
SOUTHEAST DISPOSAL	25,158.69
SPECTRUM RESOURCE GROUP INC.	25,080.23
STAPLES	29,469.20
STELLAR POWER & CONTROL SOLUTIONS LTD.	59,082.24
STRATEGIC FIRE CONTROL LTD.	27,300.00
STRATFORD MANAGERS CORPORATION	301,740.88
SUN LIFE ASSURANCE COMPANY OF CANADA	964,001.51
TELUS COMMUNICATIONS (BC) INC	55,955.93
TELUS MOBILITY (BC)	32,513.71
TERUS CONSTRUCTION LTD.	2,550,340.95
TRI-KON PRECAST PRODUCTS LTD.	38,966.38
TRIQUEST ELECTRICAL SERVICES LTD.	35,568.59
TYBO CONTRACTING LTD.	545,500.30
UNIVAR CANADA LTD.	32,643.03
URBAN SYSTEMS LTD	501,896.92
VALLEY TRAFFIC SYSTEMS INC.	126,560.28
VAST RESOURCE SOLUTIONS INC.	53,128.99
VENTURE MECHANICAL SYSTEMS LTD.	72,947.97
VIMAR EQUIPMENT LTD	31,239.81
WESTERN FINANCIAL GROUP	266,854.82
WOLSELEY MECHANICAL GROUP	61,342.87
WORKSAFE BC	208,787.00
WSP CANADA INC.	33,096.09
Total aggregate payments exceeding \$25,000	<u>42,075,427</u>
Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	<u>3,019,571</u>
Payments to suppliers for grants and contributions exceeding \$25,000:	
Cranbrook Curling Association	40,000
CAMAL Foundation	96,077
Cranbrook Public Library	626,672
Key City Theatre Society	83,157
Total payments for grants and contributions exceeding \$25,000	<u>845,906</u>
Total Payments Made for the Provision of Good or Services	<u>\$ 45,940,904</u>

Financial Information Act Regulation Schedule 1, section 7



CORPORATION OF THE CITY OF CRANBROOK
STATEMENTS OF FINANCIAL INFORMATION APPROVAL
For the Year Ended December 31, 2019

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statements of Financial Information, produced under the *Financial Information Act*.

Dated this 26 day of May, 2020.

Lee Pratt
Mayor, on behalf of Council

Charlotte Osborne, CPA CGA
Director of Finance