



MOUNTAINS OF OPPORTUNITY
CRANBROOK

City of Cranbrook

2020
STATEMENT OF
FINANCIAL INFORMATION

Fiscal Year Ending December 31, 2020

**The Corporation of the City of Cranbrook
Schedule of Long-term Debt**

| For the year ended December 31 | | | | | 2020 | 2019 |
|---------------------------------------|--------------------------------------|--------------------------|-------------|----------------------|-------------|-------------------|
| <i>Bylaw</i> | <i>Purpose</i> | <i>Maturity Date</i> | <i>Rate</i> | | | |
| General Fund | | | | | | |
| Mortgages | | | | | | |
| 3348 | Canada Life Assurance Company | 2030 | 7.250 | \$ 6,394,813 | \$ | 6,818,134 |
| 3698 | Bank of Montreal | 2020 | 3.800 | 5,729,758 | | 6,196,960 |
| | Tembec | 2021 | 0.000 | - | | 1,911,000 |
| | | | | 12,124,571 | | 14,926,094 |
| Debenture Debt | | | | | | |
| 3515 | Cranbrook Public Library Building | 2026 | 1.750 | 1,157,177 | | 1,324,925 |
| 3559 | Ridgeview Street LAS | 2032 | 2.250 | 171,396 | | 182,364 |
| 3662 | Fire Hall Upgrade | 2025 | 3.350 | 1,125,546 | | 1,329,246 |
| 3682 | Memorial Arena Renovations | 2027 | 3.400 | 967,162 | | 1,084,904 |
| 3862 | Capital Roads | 2038 | 3.150 | 6,933,391 | | 7,220,882 |
| 3708 | Fibre Optic Broadband Infrastructure | 2031 | 4.200 | 483,458 | | 517,928 |
| | | | | 10,838,130 | | 11,660,249 |
| Short Term Debt (5 years) | | | | | | |
| | Fire Training Facility | 2020 | Variable | - | | 75,000 |
| | Fire Water Truck | 2021 | Variable | 74,604 | | 155,315 |
| | Fire Engine | 2023 | Variable | 418,845 | | 557,517 |
| | | | | 493,449 | | 787,832 |
| Water Fund | | | | | | |
| Debenture Debt | | | | | | |
| 3300 | Panorama Heights | 2022 | 2.250 | 18,754 | | 27,466 |
| 3435 | Patterson Street | 2022 | 1.800 | 15,370 | | 22,668 |
| 3450 | Phillips Div/Pipeline/Wells | 2023 | 2.850 | 822,511 | | 1,070,994 |
| 3465 | North Hill Water Trunk | 2025 | 1.800 | 785,914 | | 927,516 |
| 3581 | 2007 Water Pressure Improvements | 2029 | 4.130 | 509,902 | | 556,231 |
| 3862 | Capital Roads | 2038 | 3.150 | 1,848,904 | | 1,925,569 |
| | | | | 4,001,355 | | 4,530,444 |
| Sewer Fund | | | | | | |
| Debenture Debt | | | | | | |
| 3301 | Panorama Heights | 2022 | 2.250 | 22,728 | | 33,287 |
| 3626 | Spray Irrigation (Field F3/Aeration) | 2030 | 1.280 | 430,715 | | 465,209 |
| 3670 | Waste Water Improvement Project | 2022 | 1.750 | 506,100 | | 843,500 |
| 3862 | Capital Roads | 2038 | 3.150 | 462,226 | | 481,392 |
| | | | | 1,421,769 | | 1,823,388 |
| Total | | | | \$ 28,879,273 | \$ | 33,728,007 |

Financial Information Act Regulation Schedule 1, section 4

**The Corporation of the City of Cranbrook
Guarantee and Indemnity Agreements
As at December 31, 2020**

Guarantees and indemnities information for the Corporation of the City of Cranbrook is included in the notes to the 2020 Consolidated Financial Statements.

Financial Information Act Regulation Schedule 1, section 5

**The Corporation of the City of Cranbrook
Council Remuneration, Expenses, and Contracts
As at December 31, 2020**

| <u>Name</u> | <u>Position</u> | <u>Remuneration</u> | <u>Expenses</u> |
|--|-----------------|--------------------------|------------------------|
| Pratt, L. | Mayor | \$ 66,432 | \$ 704 |
| Blissett, N. | Councillor | 24,222 | 770 |
| Graham, W. | Councillor | 24,222 | 434 |
| Hudak, J. | Councillor | 24,222 | 508 |
| Peabody, M. | Councillor | 24,222 | 514 |
| Popoff, R. | Councillor | 24,222 | 924 |
| Price, W. | Councillor | 24,222 | 514 |
| Total Council Remuneration/Expenses | | <u>\$ 211,763</u> | <u>\$ 4,368</u> |

Employer share of Council benefits:

| | |
|---|-------------------------|
| Employer Health Tax | \$ 4,068 |
| Group dental, extended health | 15,228 |
| Receiver General | 5,401 |
| Total employer share of Council benefits | <u>\$ 24,697</u> |

Contracts under Section 107 of *Community Charter*:

Section 107 of the *Community Charter* requires disclosure where a municipality enters into a contract in which a council member has a direct or indirect pecuniary interest.
No such contracts were entered into in 2020.

**The Corporation of the City of Cranbrook
Employee Remuneration and Expenses
As at December 31, 2020**

| <u>Name</u> | <u>Position</u> | <u>Total Remuneration *</u> | <u>Expenses</u> |
|-------------------------|---|---------------------------------|-----------------|
| Anderson, Derrick | Director, Public Works | \$ 137,300 | \$ 245 |
| Ausman, Eric | Infomatics Manager | 93,512 | - |
| Babuin, Tina | Administrative Manager, CAOs Office | 105,703 | 495 |
| Bain, John | Fire Fighter | 108,998 | 3,167 |
| Baldwin, Sean | Fire Fighter | 110,097 | - |
| Bell, Steven | Carpenter 1 | 81,786 | 100 |
| Bertrand, Jeremy | Fire Fighter | 120,080 | - |
| Bettcher, Justin | Fire Fighter | 102,467 | 3,167 |
| Brewer, Darren | Business Development Officer | 93,516 | 6,383 |
| Brown, Jeffrey | Fire Fighter | 137,203 | - |
| Cadieux, Tina | Human Resources Business Partner | 90,711 | 28 |
| Carson, Matt | Fire Fighter | 113,466 | - |
| Cavener, Brandon | Fire Fighter | 123,303 | - |
| Churchill, Chris | Fire Fighter | 106,927 | 3,167 |
| Courtney, Charlene | Deputy Director, Finance | 119,801 | 1,914 |
| Davis, John | Mechanic Foreman | 89,130 | - |
| Dorris, Parker | Fire Fighter | 103,099 | 3,167 |
| Driver, Scott | Director, Fire and Emergency Services | 145,289 | 1,626 |
| Dube, Ndaba | Director, Human Resources | 122,077 | 2,756 |
| Dueck, Marnie | Corporate Officer/City Clerk | 107,892 | 1,041 |
| Dunker, Rob | Building Inspector/Planning Technician | 84,616 | 1,046 |
| Fraser, Ron | Interim CAO, Director Engineering & Development Ser | 169,928 | 4,216 |
| Girvin, Chad | A/ Roads Foreman | 78,283 | 1,008 |
| Granville-martin, Jared | Fire Fighter | 108,830 | 541 |
| Green, Greg | Fire Fighter | 121,265 | - |
| Greenan, Chad | Fire Fighter | 107,046 | 3,167 |
| Henry, Tim | Information Systems Manager | 118,722 | 14 |
| Herman, Brad | Fire Fighter | 90,620 | - |
| Hetu, Antony | Deputy Director, Public Works | 116,180 | 339 |
| Heywood, Paul | Manager, Building & Bylaw Services | 124,132 | 657 |
| Ivens, Ken | Systems Administrator | 79,806 | - |
| Keiver, Kent | Waterworks Foreman | 77,461 | 1,107 |
| Kennedy, D'arcy | Fire Fighter | 126,476 | 1,000 |
| Kennelly, Thomas | Fire Fighter | 138,614 | - |
| Kim, David | Chief Administrative Officer | 76,052 | - |
| King, Susan | Financial Analyst | 90,813 | 187 |
| Korven, Jordan | Commercial Transport Vehicle Mechanic | 76,780 | 141 |
| Leclerc, Remi | Carpenter 2 | 81,342 | 989 |
| Liptak, Sam | Facility Supervisor | 86,436 | - |
| Luce, Tony | Building Inspector/Planning Supervisor | 99,341 | 3,984 |
| Mackinnon, Daniel | Deputy Director, Fire & Emergency Services | 121,301 | 1,817 |
| Matejka, Michael | Manager, Infrastructure Planning & Delivery | 108,885 | 1,656 |
| Mckenzie, Carleen | Operator 2 | 77,149 | 2,386 |
| Mummery, Carter | Flusher Operator | 76,374 | 648 |
| Mummery, Curtis | Construction Compliance Technologist | 86,242 | 917 |
| Munro, William | Fire Fighter | 132,008 | - |

| | | | |
|--------------------------|---|---------|-------|
| New, Michael Christopher | Director, Recreation & Culture | 135,308 | 273 |
| Osborne, Charlotte | Director, Finance | 141,488 | 2,564 |
| Pannell, Steven | Fire Fighter | 89,519 | 3,167 |
| Paulsen, Stacy | Facility Operations Manager | 110,803 | - |
| Penson, Curtis | Manager, Engineering & Field Services | 115,388 | 2,490 |
| Perrault, Jason | Public Works Manager | 102,645 | 6,183 |
| Pocha, Katelyn | Water/Wastewater Project Manager | 95,805 | 329 |
| Pocock, Mathew | Parks Foreman | 82,911 | 1,554 |
| Price, Robert | Community Planner | 105,894 | - |
| Quilliam, Scott | Electrician | 95,493 | 100 |
| Relkoff, Paul | Fire Fighter | 135,787 | - |
| Robertson, Murray | Fire Prevention Coordinator | 113,281 | - |
| Semeniuk, Everett | Electrician | 86,079 | 425 |
| Smith, Melissa | Financial Services Manager | 114,443 | 2,051 |
| Spence, Carmon | Office Manager | 84,507 | - |
| Spowart Andrew, Fergus | Fire Fighter | 108,903 | 379 |
| Swanson, Cody | Fire Fighter | 107,815 | 420 |
| Thorsteinson, Kelly Anne | Executive Assistant, CAO & Mayor | 89,241 | 129 |
| Toorenburgh, Jodine | Recreation Program & Staffing Coordinator | 87,295 | - |
| Veg, Rob | Manager of Planning | 120,394 | 569 |
| Videto, Kyle | Senior Utility Operator | 80,516 | 1,905 |
| Yee, Gordon | Fire Fighter | 130,423 | - |
| Young, Graeme | Lead Hand | 93,154 | 2,023 |
| Zettel, Christopher | Corporate Communications Officer | 103,745 | 357 |

| | | |
|--|----------------------|-------------------|
| Employee Gross Earnings (over \$75,000) | 7,397,899 | 77,991 |
| Employee Gross Earnings (\$75,000 and less) | 5,547,495 | 45,932 |
| | \$ 12,945,394 | \$ 123,923 |

Employer share of Employee benefits:

| | |
|--|---------------------|
| Receiver General | \$ 600,440 |
| Medical/Employer Health Tax | 247,287 |
| Pension Corporation | 1,258,868 |
| Group insurance, dental, extended health | 1,031,781 |
| Workers' Compensation Board | 244,023 |
| Total Employer share of Employee benefits | \$ 3,382,398 |

* Total Remuneration includes Taxable Benefits

**The Corporation of the City of Cranbrook
Severance Agreements
As at December 31, 2020**

There was one (1) severance agreement made between the Corporation of the City of Cranbrook and its non-unionized employees during the fiscal year ended December 31, 2020.

The agreement represents twelve (12) months of compensation.*

* Compensation is based on salary and benefits.

Financial Information Act Regulation, Schedule 1, section 6

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2020

Suppliers who received aggregate payments exceeding \$25,000:

| | | |
|--|----|------------|
| 1203813 BC LTD. | \$ | 32,568 |
| A-MAIS TECHNOLOGIES | | 59,096 |
| AARDVARK PAVEMENT MARKING SERVICES | | 103,986.20 |
| ACCESS INFORMATION MANAGEMENT OF CANADA | | 73,993.59 |
| ALFRED HUMMEL CONTRACTOR LTD | | 38,405 |
| ANKORS | | 42,262 |
| AUSTIN ENGINEERING LTD | | 66,329 |
| BANK OF MONTREAL | | 830,197 |
| BARRIE MACKAY CONTRACTING LTD. | | 736,905 |
| BC ASSESSMENT | | 173,585 |
| BC HYDRO | | 1,124,115 |
| BC TRANSIT | | 821,588 |
| BDO CANADA LLP | | 39,392 |
| BEE-CLEAN BUILDING MAINTENANCE INC. | | 81,548 |
| BRITISH COLUMBIA SPCA | | 35,469 |
| BUILDING CONSULTING SERVICES | | 51,731 |
| BUREAU VERITAS CANADA (2019) INC. | | 120,452 |
| CAMAL FOUNDATION | | 110,225.00 |
| CANADA LIFE ASSURANCE COMPANY | | 896,651 |
| CANADA POST | | 27,776 |
| CANADA REVENUE AGENCY | | 3,550,981 |
| CANADA WEST REFRIGERATION LTD. | | 342,227 |
| CENTRIX CONTROL SOLUTIONS LP | | 161,030 |
| CENTRIX CONTROL SOLUTIONS LP | | 62,099 |
| CHRIS HAUPRICH CONTRACTING | | 59,571 |
| CITY GLASS AND WINDSHIELD SHOP LTD. | | 64,462 |
| CITY SPACES | | 47,345 |
| CLEARTECH INDUSTRIES | | 71,650 |
| COLUMBIA OUTDOOR SCHOOL | | 67,200 |
| COMPASS GROUP CANADA LTD | | 58,109 |
| COPCAN CIVIL LTD | | 153,709 |
| CRABBY PRODUCTIONS | | 56,906 |
| CRANBROOK BUILDING CENTRE LTD | | 25,299 |
| CRANBROOK CHAMBER OF COMMERCE | | 71,127 |
| CRANBROOK DAILY TOWNSMAN | | 29,480 |
| CRANBROOK DODGE | | 35,765 |
| CRANBROOK PUBLIC LIBRARY | | 165,261 |
| CRANBROOK TOURISM | | 35,000 |
| CUPE 2090 | | 118,722 |
| CYBERLINK SYSTEMS CORP | | 30,010 |
| DB PERKS & ASSOCIATES LTD DBA COMMERCIAL | | 34,263 |
| DCI TECHNOLOGIES INC. | | 27,774 |
| DELL FINANCIAL SERVICES | | 59,981 |
| DEMANIUK, RONNIE JAMES | | 30,000 |
| DENHAM FORD (BC) LTD. | | 46,218 |
| DISPLAY DEVELOPMENT GROUP | | 28,986 |
| ESRI CANADA LTD | | 111,665 |
| EVERGREEN BUILDING MAINTENANCE INC | | 66,817 |
| FAB-RITE SERVICE LTD. | | 75,922 |
| FILEHOLD SYSTEMS INC. | | 47,116 |
| FORTISBC ENERGY INC. | | 196,807 |
| FREIGHTLINER OF CRANBROOK LTD | | 54,015 |
| GALLY EQUIPMENT SERVICES LTD | | 190,703 |
| GFL ENVIRONMENTAL INC. | | 30,404 |
| GREEN MOUNTAIN JANITORIAL SERVICES INC | | 119,210 |
| GUILLEVIN INTERNATIONAL CO. | | 260,507 |
| HARRIS & COMPANY | | 43,504 |
| HOP STUDIOS INC. | | 48,575 |
| HOSKIN SCIENTIFIC | | 25,456 |
| HOULE ELECTRIC LTD. | | 123,809 |
| IAFF | | 71,247 |
| ICBC | | 113,110 |
| ICONIX WATERWORKS LP | | 79,739 |
| INTERIOR SEED AND FERTILIZER LTD. | | 136,258 |
| ISL ENGINEERING AND LAND SERVICES LTD | | 57,081 |

**The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2020**

| | |
|---|-------------------|
| J.R. DRILLING | 41,970 |
| JACKSON'S HEATING & AIR CONDITIONING | 29,118 |
| JRJ FENCING | 31,161 |
| KALA GEOSCIENCES LTD. | 54,964 |
| KELOWNA SAFETY SURFACING | 47,297 |
| KLEYSEN GROUP LP | 28,868 |
| KOOTENAY EAST REGIONAL HOSPITAL DISTRICT | 921,023 |
| LIDSTONE & COMPANY | 329,176 |
| LORDCO AUTO PARTS LTD | 45,806 |
| LOST CREEK ENTERPRISES LTD. | 234,295 |
| LOTIC ENVIRONMENTAL LTD. | 71,566 |
| M & K PLUMBING & HEATING CO. LTD. | 28,819 |
| M.B. LABORATORIES LTD. | 128,356 |
| MARTECH MOTOR WINDING LTD. | 48,244 |
| MARWEST INDUSTRIES LTD | 418,730 |
| MATRIX VIDEO COMMUNICATIONS CORP. | 72,646 |
| MCELHANNEY CONSULTING SERVICES LTD. | 207,054 |
| MEARL'S MACHINE WORKS LTD. | 65,632 |
| MINISTER OF FINANCE - School Tax | 686,857 |
| MINISTER OF FINANCE - Employer Health Tax | 247,287 |
| MINISTRY OF TRANSPORTATION & | 395,375 |
| MORROW BIOSCIENCE LTD. | 72,961 |
| MPE ENGINEERING LTD | 58,065 |
| MUNICIPAL INSURANCE ASSOCIATION OF BC | 189,430 |
| MUNICIPAL PENSION PLAN | 2,313,240 |
| NEW DAWN CONSTRUCTION LTD | 743,767 |
| NSC MINERALS LTD | 84,241 |
| PEAK SECURITY SERVICES | 39,785 |
| POWER PAVING LTD. | 135,942 |
| POWERLAND COMPUTERS LTD | 42,640 |
| PRISM ENGINEERING LTD. | 50,830 |
| RAYONIER A.M. CANADA G.P. | 1,032,000 |
| RBBS TELECOM INC. | 48,676 |
| RECEIVER GENERAL FOR CANADA | 4,716,096 |
| REGIONAL DISTRICT OF EAST KOOTENAY | 2,253,972 |
| REGIONAL DISTRICT OF EAST KOOTENAY / MUNICIPAL FINANCE AUTHORITY | 2,490,849 |
| REMCAN PROJECTS LP | 76,263 |
| RMOFFICE SOLUTIONS LTD | 59,763 |
| ROCKY MOUNTAIN ENERGY LTD. | 215,633 |
| ROCKY MOUNTAIN PHOENIX | 49,795 |
| ROLLINS MACHINERY LIMITED | 358,410 |
| SALVADOR READY MIX CONCRETE LTD. | 104,897 |
| SANDOR RENTAL EQUIPMENT LTD. | 35,165 |
| SHAW CABLESYSTEMS (B.C.) LTD | 26,718 |
| SNC-LAVALIN INC. | 314,964 |
| SPECTRUM RESOURCE GROUP INC. | 29,890 |
| SUN LIFE ASSURANCE COMPANY OF CANADA | 1,116,344 |
| TELUS COMMUNICATIONS (BC) INC | 36,028 |
| TELUS MOBILITY (BC) | 35,930 |
| TERUS CONSTRUCTION LTD. | 1,063,200 |
| TRI-KON PRECAST PRODUCTS LTD. | 74,384 |
| TYBO CONTRACTING LTD. | 722,456 |
| URBAN SYSTEMS LTD | 656,665 |
| VIMAR EQUIPMENT LTD | 27,260 |
| WAVE POINT CONSULTING LTD. | 69,801 |
| WaVv | 38,212 |
| WELMAR RECREATIONAL PRODUCTS INC | 378,472 |
| WESTERN FINANCIAL GROUP | 297,247 |
| WESTERN NOISE CONTROL LTD. | 77,175 |
| WESTERN ROOFING MASTER ROOFERS LTD. | 2,578,990 |
| WESTERN WATER ASSOCIATES LTD | 48,149 |
| WOLSELEY MECHANICAL GROUP | 64,306 |
| WOODLAND EQUIPMENT INC. | 355,457 |
| WORKSAFE BC | 244,023 |
| Total aggregate payments exceeding \$25,000 | 40,313,726 |
| Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less | 3,342,672 |

The Corporation of the City of Cranbrook
Payments Made for Provision of Goods or Services
For the year ended December 31, 2020

Payments to suppliers for grants and contributions exceeding \$25,000:

| | |
|-------------------------------|---------|
| Cranbrook Curling Association | 50,000 |
| Cranbrook Public Library | 639,205 |
| Key City Theatre Society | 90,000 |

| | |
|---|-----------------------|
| Total payments for grants and contributions exceeding \$25,000 | <u>779,205</u> |
|---|-----------------------|

| | |
|--|------------------------------------|
| Total Payments Made for the Provision of Good or Services | <u><u>\$ 44,435,603</u></u> |
|--|------------------------------------|

Financial Information Act Regulation Schedule 1, section 7



MOUNTAINS OF OPPORTUNITY
CRANBROOK

CORPORATION OF THE CITY OF CRANBROOK
STATEMENT OF FINANCIAL INFORMATION APPROVAL
For the Year Ended December 31, 2020

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statements of Financial Information, produced under the *Financial Information Act*.

Dated this 1st day of JUNE, 2021.

Lee Pratt
Mayor, on behalf of Council

Charlotte Osborne, CPA CGA
Director of Finance