

REQUEST FOR PROPOSAL

**FACILITIES GREENHOUSE GAS REDUCTION
PATHWAY STUDY
RFP NO.: CRA2024-R-004**

ADDENDUM #1

February 15, 2024

This Addendum shall form part of the above reference Request for Proposals (RFP) document and is to be read, interpreted, and coordinated with all other parts. The following revisions supersede the information contained in the original instructions and specifications issued for the above-named project.

This Addendum is issued to answer the following Questions or make the following changes:

Question 1: In the Spray Irrigation Pumphouse, Spray Irrigation Booster Pumphouse and Airport Pumphouse buildings, is the intent that process pumping loads (not related to space heating) would be exempt from the study?

The process pumping loads for the Spray Irrigation Pumphouse, Spray Irrigation Booster Pumphouse, and Airport Pumphouse buildings are exempt from the study.

Question 2: Please confirm how many workshops should we allow for, and can a single workshop be conducted for multiple buildings?

The successful proponent must conduct a minimum of two workshops. One workshop may be conducted for multiple buildings. Proponents may choose to propose a number of workshops greater than the minimum in a manner that delivers the best value to the City.

Question 3: Please clarify if we are expected to support an application for any incentive programs through Clean BC?

The City plans to apply for incentives from BC Hydro towards the energy audits, which may require support from the successful proponent.

Question 4: Please confirm which buildings have As-built drawings available (CAD or PDF), including mechanical equipment list?

The following table describes which buildings will have drawings available:

Facility	Drawings available	Drawings include mechanical
Western Financial Place	Yes	Yes
Curling Centre	Yes	No
Memorial Arena	Yes	Ice plant only
Kinsmen Arena	No	Ice plant only



Public Works	Yes	No
City Hall	Yes	Yes
Rotary Park Washroom	No	No
Cranbrook Public Library	Yes	Yes
Firehall	Yes	Yes
Senior Citizen’s Hall	No	No
Spray Irrigation Pumphouse	Yes	Yes
Spray Irrigation Booster Pumphouse	Yes	Yes
Airport Terminal Building	Yes	Yes
Airport Maintenance Building	Yes	Yes
Airport Firehall	Yes	Yes
Airport Pumphouse	Yes	Yes
Balment Building	No	No
Community Theatre	No	No
8th Avenue Building	No	No

Question 5: Please confirm if the power for each building is available?

The power currently available at each building can be determined from the facilities asset list for most facilities, if requested. Utility data will be made available to the successful proponent, which includes peak electrical demand where known.

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