



May 5, 2026

**RE: Notice of Intent – Participation in Procurement by Canoe**

The City of Cranbrook intends to participate in one or more procurements conducted by Canoe Procurement Group of Canada between May 8, 2026 and May 7, 2027. For further information and access to the Canoe RFP notices, please visit the Canoe Procurement Portal at <https://canoe.bidsandtenders.ca/Module/Tenders/en>, [www.purchasingconnection.ca](http://www.purchasingconnection.ca) or review the BC Bid website at [www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca). For further information about Canoe, please visit the website at [www.canoeprocurement.ca](http://www.canoeprocurement.ca).

Sincerely,

Melissa Wilhelm, CPA, CA  
Financial Services Manager