

## **CITY OF CRANBROOK**

### **REQUEST FOR PROPOSALS JANITORIAL SERVICES - WFP RFP NO.: CRA2024-R-009**

#### **ADDENDUM #1**

Date: October 21, 2024

This Addendum is issued to clarify questions that have arisen as follows:

Q1. Could you please provide the complete address of the location of where services are required?

**A1. See Section 1.2 (m)**

Q2. Regarding the “Daily” schedule of services, could you clarify if this refers to Monday through Friday or Sunday through Saturday? Additionally, can you provide the preferred cleaning hours?

**A2. Daily refers to Sunday through Saturday (7 days a week), approximately 4:30pm to midnight, but hours are subject to change.**

Q3. For private suites, washrooms and media booths, how often is cleaning required? Alternatively, how frequently do events take place in these areas?

**A3. There are 26 home Cranbrook Bucks hockey games and playoffs if necessary. Approximately 6 events take place inside the arena annually. (2 graduation ceremonies in June, SOTR Fest, and a few other concert types with no set schedule). Concourse washrooms are to be cleaned daily; suites are to be cleaned after every event/hockey game; suite washrooms should be checked daily and cleaned after every hockey game or event.**

Q4. Similarly, for the special events and BCHL hockey games mentioned how often do these events occur?

**A4. The Cranbrook Bucks hockey schedule is available online for frequency of home games. There are no set times for larger concert type events. See also A3 above.**

Q5. Will the contractor supply the cleaning supplies and the consumables, such as paper products, soap, sanitizers, etc?

**A5. See Section 2.1, bullet point two. The City will provide paper products and all other supplies and equipment are to be provided by the Contractor.**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

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