

CITY OF CRANBROOK

REQUEST FOR PROPOSALS
WESTERN FINANCIAL PLACE SECURITY SERVICES
RFP NO.: CRA2025-R-004

ADDENDUM #1

Date: February 20, 2025

This Addendum is issued to clarify questions that have arisen as follows:

- Q1. How many officers are required on average for the event (Hockey Game Nights and Concert Events)?
- A1. Hockey Game Nights – 4 plus the one that will be on regular evening duty for the arena, for a total of 5 guards**
- Concert Events – 8 – 10 guards**
- Q2. What are the typical hours/shift times for the event (Hockey Game Nights and Concert Events)?
- A2. Hockey Game Nights – 6pm to 10pm**
- Concert Events – 1 or 2 guards all day, most guards just for the show – 4 hours calls**
- Q3. Is a supervisor required for these events (Hockey Game Nights and Concert Events)?
- A3. Hockey Game Nights – No**
- Concert Events – Typically yes for concerts and events, but a smaller show maybe not. To be determined based on the event.**
- Q4. Are First Aid/Medics required for these events (Hockey Game Nights and Concert Events)?
- A4. First Aid/Medics are not required from the security company for any events/hockey games.**

Q5. The normal operating hours as outlined are stated as 5am – 2am 7 days a week. Are there any permanent shifts/times encompassed in the various shifts as described?

A5. The permanent shifts are daily in the evenings and weekends.

Q6. Is it possible to give an estimate of how many weekly hours are scheduled for security?

A6. Monday to Friday 5pm to 9pm in the winter and 5pm to 10pm in the summer. Weekends 2pm to 10pm (all year). Typically, statutory holidays there is nothing required.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

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