



MOUNTAINS OF OPPORTUNITY

# CRANBROOK

## JOB POSTING

### POSITION **Arena Monitor (multiple positions)**

POSTING #	POSTING TYPE	POSITION TYPE	HOURS OF WORK
23-59	External	Term - up to 6 months (October to March)	6.5 hours per week, as per schedule

**DEPARTMENT** Recreation and Culture

**HOURLY RATE** \$16.75 per hour

#### POSITION SUMMARY

Reporting to the Manager, this position is responsible for cashier duties, monitoring and control of patrons during Public Skating sessions at the Arenas; assist Arena personnel with minor facility cleaning requirements after public skate sessions, and providing assistance at Lacrosse games, special events and tournaments.

#### ESSENTIAL QUALIFICATIONS

##### EDUCATION

- Attending High School or College

##### LICENSES / CERTIFICATES

- Basic First Aid (must provide proof)

##### EXPERIENCE

- Familiar with public skating routine

##### SPECIAL REQUIREMENTS

- Excellent ice-skating skills
- Good interpersonal skills and demonstrated excellent public relations skills
- Ability to supervise children, youth and adults
- Ability to deal with and direct general public

**CLOSING DATE** 10/3/2023, 4:00pm (MT)

Interested applicants are requested to submit a covering letter and resume to:

**Human Resources**

**City of Cranbrook**

**40 – 10th Avenue South, Cranbrook, BC V1C 2M8**

**E-mail:** [human.resources@cranbrook.ca](mailto:human.resources@cranbrook.ca) (Submissions in Word or .pdf format only)

*We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.*

***This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.***

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## **The City of Cranbrook**

The City of Cranbrook is in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, near Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay. Known as the “Basecamp of the Kootenays”, Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work and play.

## **Diversity, Equity, and Inclusion**

This Policy provides the foundation for Diversity, Equity, and Inclusion (“DEI”) at the City of Cranbrook to ensure a safe, respectful, and inclusive community and workplace. The City of Cranbrook will work towards becoming a community that supports and fosters a diversity of perspectives and provides equal opportunities for its residents. The aim is for the City to provide programs and services that meet the diverse needs of the community. The City of Cranbrook is equally committed to an inclusive workplace that welcomes, respects, and values a diverse workforce that reflects the qualities and differences of the broader population it serves.

Policy No. 50-15