



MOUNTAINS OF OPPORTUNITY

CRANBROOK

JOB POSTING

Water Smart Ambassador

POSITION

POSTING #

25-08

POSTING TYPE

Internal

POSITION TYPE

Term - 4 months
(April 29 to August
31)

HOURS OF WORK

Part-time, average approximately
25-hour work week, up to maximum
35-hour work week.

DEPARTMENT Public Works

HOURLY RATE \$29.65 per hour, Schedule "B" Outside Employees

POSITION SUMMARY

The Water Smart Ambassador provides support to individuals in the community to make the link between water usage information and action. The Water Smart Ambassador provides general water conservation information to the community; generates and responds to residential inquiries about water conservation; and carries out Lawn and Garden Water Assessments at residential locations.

ESSENTIAL QUALIFICATIONS**EDUCATION**

- Grade 12 Diploma or GED

LICENSES / CERTIFICATES

- Valid Class Five (5) Driver's Licence

SPECIFIC SKILLS

- Excellent interpersonal communication skills
- Self-motivated and highly organized
- Basic computer skills, including experience in the use of Microsoft Word, Excel and PowerPoint

SPECIAL REQUIREMENTS

- Interest in water and environmental issues
- Access to a vehicle.
- Criminal Record Check

CLOSING DATE 2/18/2025, 4:00pm (MT)

Interested applicants are requested to submit a covering letter and resume to:

**Human Resources
City of Cranbrook
40 – 10th Avenue South, Cranbrook, BC V1C 2M8**

E-mail: human.resources@cranbrook.ca (Submissions in Word or .pdf format only)

We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.

This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.

The City of Cranbrook

The City of Cranbrook is in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, near Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay. Known as the “Basecamp of the Kootenays”, Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work and play.

Diversity, Equity, and Inclusion

This Policy provides the foundation for Diversity, Equity, and Inclusion (“DEI”) at the City of Cranbrook to ensure a safe, respectful, and inclusive community and workplace. The City of Cranbrook will work towards becoming a community that supports and fosters a diversity of perspectives and provides equal opportunities for its residents. The aim is for the City to provide programs and services that meet the diverse needs of the community. The City of Cranbrook is equally committed to an inclusive workplace that welcomes, respects, and values a diverse workforce that reflects the qualities and differences of the broader population it serves.

Policy No. 50-15