



MOUNTAINS OF OPPORTUNITY

CRANBROOK

JOB POSTING

Carpenter 1

POSITION

POSTING #

23-66

POSTING TYPE

Internal &
External

POSITION TYPE

Casual

HOURS OF WORK

on an “as needed” basis

DEPARTMENT Public Works

HOURLY RATE \$37.14 per hour, Pay Grade 9 – Schedule “B” Outside Employees

POSITION SUMMARY

Under the direction of the Deputy Director of Public Works, and normally reporting to the Carpenter 2, the Carpenter 1 is responsible for the general maintenance of City works and buildings undertaken by the Trades Department, and as assigned by the Carpenter 2.

ESSENTIAL QUALIFICATIONS**EDUCATION**

- Grade 12 Diploma or GED

LICENSES / CERTIFICATES

- Valid Class three (3) BC Driver’s License with Air Endorsement
- Red Seal Carpenter

EXPERIENCE

- Three (Three (3) years’ experience as a Red Seal Carpenter in Municipal Works, or experience of a similar nature in construction/contracting.

SPECIFIC SKILLS

- Skilled in carpentry renovations/repairs, replacement/installation of fixtures, and maintenance of masonry structures.
- Knowledge of municipal, provincial and federal standards/regulations.
- Demonstrated ability to exercise considerable tact, courtesy and diplomacy in dealing with members of the public, other agencies and staff.
- Excellent organizational and time management skills.
- High degree of initiative and sound judgement.
- Demonstrated ability to work with minimal supervision.
- Demonstrated ability to perform all of the duties outlined in a safe manner following established City policies and procedures; WorkSafeBC.

SPECIAL REQUIREMENTS

- Available to work various schedules, weekends, holidays, day, evening, and night shifts as outlined in the Collective Agreement.
- Respond to emergency callouts and undertake responsibilities specific to Disaster Services.

CLOSING DATE **10/6/2023, 4:00pm (MT)**

Interested applicants are requested to submit a covering letter and resume to:

**Human Resources
City of Cranbrook
40 – 10th Avenue South, Cranbrook, BC V1C 2M8**

E-mail: human.resources@cranbrook.ca (Submissions in Word or .pdf format only)

We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.

This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.

The City of Cranbrook

The City of Cranbrook is in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, near Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay. Known as the “Basecamp of the Kootenays”, Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work and play.

Diversity, Equity, and Inclusion

This Policy provides the foundation for Diversity, Equity, and Inclusion (“DEI”) at the City of Cranbrook to ensure a safe, respectful, and inclusive community and workplace. The City of Cranbrook will work towards becoming a community that supports and fosters a diversity of perspectives and provides equal opportunities for its residents. The aim is for the City to provide programs and services that meet the diverse needs of the community. The City of Cranbrook is equally committed to an inclusive workplace that welcomes, respects, and values a diverse workforce that reflects the qualities and differences of the broader population it serves.

Policy No. 50-15